

Commission

for

Rehabilitation Services

May 11, 2015, Regular Meeting

Department of Rehabilitation Services

3535 NW 58th Street, Suite 200

Oklahoma City, OK 73112

**State Of Oklahoma
Commission
for
Rehabilitation Services**

**Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, Oklahoma 73112**

**Monday, May 11, 2015, 10:00 am
Regular Meeting**

Jack Tucker– Commission Chair
Lynda Collins – Commission Vice Chair
Steve Shelton – Commission Member
Linda Santin – Commission Assistant

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|----|--|----------------------|
| 1. | Call to Order and Roll Call | Commission Chair |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Introduction of Guests | Commission Chair |
| 4. | Questions, Concerns, and Comments from the Commissioners | Commission Chair |
| 5. | Public Comments | Public Audience |

Reports

- | | | |
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| 6. | Director's Report with possible Commission discussion. WIOA update, CSAVR, Governor Fallin's press release, Unified State Plan for VR Programs, DDD Congratulations Letter from Senator Cole, News Story about DDD Employees, Employment First Bill, Client Success Story and Oklahoma Student wins first place in Varsity Oklahoma Regional Braille Challenge | Joe Cordova,
DRS Executive Director |
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| 7. | Financial Status Report with possible Commission discussion. The presentation includes the FY15 Summary. | Kevin Statham,
Chief Financial Officer |
| 8. | Review with possible Commission discussion of Proposed Capital Outlay Requests for FY 2017-2024 | Kevin Statham,
Chief Financial Officer |
| 9. | Personnel Activity Report with possible Commission discussion: The presentation will include the status of vacancy announcements by division, including names and effective dates of selected employees; all separations by division for the previous month; and current FTE status. | Goli Dunkle,
MSD Administrator |
| 10. | Legislative Report with possible Commission discussion. This report is an update regarding DRS bills that were requested; budget hearings and legislation that affects DRS. | Kevin Nelson, DRS
Legislative Liaison |
| 11. | VS Division Administrator Report with possible Commission discussion. This report includes Expanding Opportunities for Clients, Program Managers and Field Services Coordinator meeting, Raising Expectations of State HRD Managers, regarding hiring blind employees, Blindness and Visual Impairment Training – East Central University, Consumer Organization State Conventions, Employment without Consideration of Age, CSAVR/NCSAB Conferences, Bethesda, MD, Update on the Transition Independence Program (TIP) | Doug Boone,
Division of Visual Services
Administrator |
| 12. | OSB Superintendent Report with possible Commission discussion. This report includes numerous elementary to high school student activities and events the students participated in. The report also includes copies of two newspaper articles regarding students at OSB. | Jim Adams, OSB
Superintendent |

Action Items

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| 13. | Review and Discussion with Possible Vote to Approve the April 13, 2015, Commission for Rehabilitation Services Meeting Minutes | Commission Chair |
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|---|-------------------------------------|
| 14. Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Blind
Resolution 2015- 19 | Jim Adams,
OSB Superintendent |
| 15. Review and Discussion with Possible Vote to Approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-2016 for the Oklahoma School for the Blind. This Resolution authorizes filing of Form 471 application(s) for funding year 2015-2016 and the payment of the applicant's share upon approval of funding and receipt of services | Jim Adams, OSB
Superintendent |
| 16. Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Deaf
Resolution 2015- 20 | KaAnn Varner,
OSD Superintendent |
| 17. Review and Discussion with Possible Vote to Approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-2016 for the Oklahoma School for the Deaf. This Resolution authorizes filing of Form 471 application(s) for funding year 2015-2016 and the payment of the applicant's share upon approval of funding and receipt of services | KaAnn Varner,
OSD Superintendent |
| 18. New Business ("Any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 25 O.S. § 311) | Commission Chair |
| 19. Announcements
Date and location of next regular meeting of the Commission for Rehabilitation Services:
Monday, June 8, 2015 at 10:00 a.m.
Department of Rehabilitation Services
3535 NW 58 th Street, Suite 200
Oklahoma City, OK 73112 | Commission Chair |
| 20. Adjournment | Commission Chair |

Director's Report

May 11, 2015

Report to Commissioners

Joe D. Cordova

1. WIOA/CSAVR update— proposed rehab regulations open for public comment.
2. Governor Fallin signs legislation empowering Workforce Council.
3. Unified State Plan for the VR program—new submission date required under WIOA.
4. DDD Letter of Congratulations from Senator Cole.
5. News story about DDD employees donating to Oklahoman Veterans for suicide prevention.
6. Employment First Bill signed by Governor April 17.
7. Tulsa World Story about DVR client Kevin Anderson. DRS funded Work Adjustment Training and Supported Employment Services through Goodwill Industries of Tulsa, Inc.
8. SW Times (Fort Smith) Oklahoma student Jennifer Ratcliff recently earned first place in the varsity category in the Oklahoma Regional Braille Challenge.

From: Governor Fallin Press
Sent: Monday, April 27, 2015 3:10 PM
To: Governor Fallin Press
Subject: PRESS RELEASE: Gov. Fallin Signs Legislation Empowering Workforce Council



OFFICE OF GOVERNOR MARY FALLIN

MEDIA CONTACTS:

Alex Weintz, Communications Director
Alex.Weintz@gov.ok.gov
(405) 522-8819

Web: www.governor.ok.gov
Facebook: www.facebook.com/GovernorMaryFallin
Twitter: www.twitter.com/GovMaryFallin

Michael McNutt, Press Secretary
michael.mcnutt@gov.ok.gov
(405) 522-8878

FOR IMMEDIATE RELEASE

April 27, 2015

Governor Mary Fallin Signs Legislation Empowering Workforce Council

*Council to Lead Implementation of Fallin's Education and Workforce
Alignment Plan, "Oklahoma Works"*

OKLAHOMA CITY – Governor Mary Fallin today signed legislation streamlining the composition of the Governor's Council on Workforce and Economic Development. Senate Bill 612 changes the membership to give representatives of the private sector and business community a majority on the council, which will still receive input from state agencies.

The Council on Workforce and Economic Development is one of the main state bodies working to implement [Oklahoma Works](#), Fallin's initiative to help boost educational attainment in Oklahoma. Fallin discussed Oklahoma Works at length in her State of the State address this year, laying out her plan to develop and support partnerships between local businesses, career tech, higher education and K-12 schools. The initiative focuses on regional key economic networks that will collaborate to find solutions to local problems and obstacles. Solutions include local businesses offering internships for academic credit and partnering with local high schools, career techs and colleges to develop industry-specific curricula and career training.

"Oklahoma Works is about getting students and adults the tools and skills they need to find great careers," said Fallin. "It's also about ensuring we have a skilled, educated workforce that can support our businesses. That process works best when it is driven locally and by the private sector. The legislation I signed today will help ensure Oklahoma employers have a greater say in the state's comprehensive education and workforce training initiative."

SB 612, by Sens. Dan Newberry, Jim Halligan and Eddie Fields and Rep. Harold Wright, takes effect Nov. 1.

TOM COLE

4TH DISTRICT, OKLAHOMA

DEPUTY WHIP

COMMITTEE ON APPROPRIATIONS

LABOR, HEALTH AND HUMAN SERVICES,
EDUCATION AND RELATED AGENCIES – CHAIRMAN

DEFENSE

INTERIOR, ENVIRONMENT,
AND RELATED AGENCIES

COMMITTEE ON RULES

COMMITTEE ON THE BUDGET



Congress of the United States
House of Representatives

April 6, 2015

PLEASE REPLY TO:

- 2467 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-6165
- 2424 SPRINGER DRIVE
SUITE 201
NORMAN, OK 73069
(405) 329-6500
- 711 SW D AVENUE
SUITE 201
LAWTON, OK 73501
(580) 357-2131
- SUGG CLINIC OFFICE BUILDING
100 EAST 13TH STREET, SUITE 213
ADA, OK 74820
(580) 436-5375

Ms. Noel Tyler
Social Security Administration
Disability Determination Division
PO Box 24400
Oklahoma City, OK 73124-4000

Dear Ms. ^{Noel} Tyler;

I am pleased to take this opportunity to congratulate the Oklahoma Disability Determination Division on your recent recognition of your being ranked second in the nation in 2014. Your 97.6 percent accuracy rate in determining initial claims for the Social Security Disability Benefits program is impressive. I am also impressed with your Cooperative Disability Investigations Unit, which has saved \$16.9 million tax payer dollars. Your compassion and professionalism are to be commended.

Many times I have been told by members of my staff about your office and the wonderful work your office performs on behalf of the disabled. This national recognition just reinforces the pride I have in how well you all represent the work ethic of Oklahomans. You and your staff have proven yourselves to be dedicated public servants and for that, my constituents and I am eternally grateful.

Thank you again for being exemplary members of our community. We are fortunate to have you.

Best regards,

Tom Cole

P.S. Thanks for all you do. We'll do more!



Thanks to Noel Tyler for supporting Disability Determination Division employees who donated \$850 today to Honoring America's Veterans, an Oklahoma organization that uses therapeutic

activities and peer support to prevent veterans' suicides. Retired Maj. Gen. Rita Aragon is a board member and was at DDD today with Executive Directory Scotty Dee to accept the check.

Photo: (from left) retired Staff Sergeant Paul Smith, Honoring America's Warriors volunteer; Kathleen Adams-Abdelaal, Disability Determination Division technician II and Veterans Association volunteer; Scotty Dee, Honoring America's Warriors executive director; Walt Morris, DDD administrative programs officer and Veterans Association chair; retired Maj. Gen. Rita Aragon, secretary and special assistant to the governor for Military and Veterans Affairs; retired Staff Sergeant Mike Harryman, Honoring America's Warriors national spokesperson; and retired Staff Sergeant Russell Wolfe, Honoring America's Warrior's volunteer.

DDD volunteers Walt Morris and Kathleen Adams-Abdelaal coordinated fundraising for Honoring America's Veterans, which generated two TV stories expected to run on tonight's news.

The links below show the online stories already posted on the stations' websites. The story will also run in the 04/28/15 edition of DRS' employees' online newsletter "Breaking Barriers."

KOCO News: <http://www.koco.com/news/State-agency-local-charity-partner-to-raise-veteran-suicide-awareness/32531602>

KWTV News9: <http://www.news9.com/story/28880107/oklahoma-agency-to-assist-with-stop-veteran-suicide-effort>

To: Joe Cordova, Mark Kinnison, Doug Boone
From: Terri Egner
Date: 4/30/2015
Subject: Employment First LAW

Our Employment First bill was signed by the Governor on April 17, 2015. We were not invited to the signing as we had hoped but that is OK at least it is now a law!

Posted: Monday, April 27, 2015 12:00 am

'Helpful and happy': Goodwill graduate succeeding on the job

By MIKE AVERILL

World Staff Writer | [comment](#)

To meet Kevin Anderson today it's hard to believe he was a shy and quiet high school student just a couple of years ago.

Turns out, he just needed the encouragement and confidence-building he found with the help of Goodwill Industries of Tulsa.

I can see the world how a regular person sees it now, instead of as someone with a blindfold on," he said.

Anderson graduated from Webster High School in 2013. While still a student he was referred to Goodwill's work adjustment training program — a service for high school students with special needs that prepares them for the workforce.

The program provides classroom instruction on work expectations, job-shadowing and hands-on experience at Goodwill's retail stores.

After graduation, Anderson transitioned into the agency's supportive employment program, which provides clients with a job coach and assistance with job placement in a position that best matches their skills and interests.

After a job is found, the job coach provides training and support until the client becomes independent, said Paul Hughey, program coordinator.

Anderson has been working as a cart attendant at Target for a little more than a year. He's also been trained as a cashier and stocker.

"He does pretty much anything they ask of him," said Greta Richards, employment consultant with Goodwill.

"I check on him a couple of times a month to see if everything is going smooth and if there is anything I can do help him out."

Richards said the most impressive thing she's seen from Anderson is his personal growth.

"His confidence and independence has grown tremendously," she said. "He's so helpful and happy. He likes to make sure everyone around him is happy and he puts that above his own needs."

He uses some of the money he earns to help his mom out with the bills and saves a little to work on his car. Since getting a job he has gotten his driver's license and is fixing up a mid-'90s Ford Taurus wagon.

"It makes my mom really proud to see how much I've grown up and to see that the world won't be so hard for me. She feels like I can be successful," he said.

For his success, Anderson is being honored as the agency's Graduate of the Year at an upcoming ceremony.

"This is one of the highest achievements I've been able to get in a long time. All my hard work has paid off," he said. "How lucky am I to get this from Goodwill? It really blew my mind."

Nancy Webster, agency spokeswoman, said it's important for Goodwill to recognize the achievements of clients like Anderson.

"We want people to understand that every day there is a new success story, a new person with a job. We want to honor them because they stand for all the others who have been successful throughout the year," she said.

Mike Averill 918-581-8489

mike.averill@tulsaworld.com

Financial Status Report

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs Agency Summary

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	77,385,588.00	50.5%	52,249,117.63	67.5%	24,349,285.01	99.0%
Travel	1,736,351.00	1.1%	1,167,257.69	67.2%	74,974.58	71.5%
General Operating	20,391,470.00	13.3%	10,930,598.44	53.6%	8,484,832.59	95.2%
Office Furniture & Equipment	3,200,519.00	2.1%	966,452.32	30.2%	659,299.41	50.8%
Client / General Assistance	40,731,964.00	26.6%	21,523,796.99	52.8%	18,224,666.38	97.6%
Indirect Cost	9,646,176.00	6.3%	6,369,366.61	66.0%	3,276,809.39	100.0%
Total	153,092,068.00	100.0%	93,206,589.68	60.9%	55,069,867.36	96.9%

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs						
Vocational Rehabilitation and Visual Services						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	27,743,828.00	35.7%	18,736,162.65	67.5%	8,664,651.71	98.8%
Travel	1,357,750.00	1.7%	973,389.35	71.7%	13,845.49	72.7%
General Operating	9,523,277.00	12.2%	4,750,262.06	49.9%	4,215,128.82	94.1%
Office Furniture & Equipment	1,912,262.00	2.5%	631,735.04	33.0%	451,806.84	56.7%
Client / General Assistance	31,998,790.00	41.2%	16,263,052.18	50.8%	14,905,859.10	97.4%
Indirect Cost	5,223,032.00	6.7%	3,320,385.61	63.6%	1,902,646.39	100.0%
Total	77,758,939.00	100.0%	44,674,986.89	57.5%	30,153,938.35	96.2%

Vocational Rehabilitation Grant						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	25,082,021.00	34.5%	16,902,287.41	67.4%	7,770,379.96	98.4%
Travel	1,285,400.00	1.8%	931,016.37	72.4%	13,520.49	73.5%
General Operating	8,379,690.00	11.5%	4,114,922.32	49.1%	3,962,317.97	96.4%
Office Furniture & Equipment	1,798,912.00	2.5%	623,323.61	34.7%	448,557.12	59.6%
Client / General Assistance	31,238,164.00	42.9%	15,845,351.41	50.7%	14,572,616.98	97.4%
Indirect Cost	4,949,493.00	6.8%	3,141,290.12	63.5%	1,808,202.88	100.0%
Total	72,733,680.00	100.0%	41,558,191.24	57.1%	28,575,595.40	96.4%

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs		Oklahoma School for the Blind				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	5,461,797.00	67.0%	3,809,767.43	69.8%	1,642,600.87	99.8%
Travel	46,000.00	0.6%	44,907.38	97.6%	0.00	97.6%
General Operating	1,689,620.00	20.7%	1,050,950.45	62.2%	575,022.44	96.2%
Office Furniture & Equipment	363,079.00	4.5%	106,014.70	29.2%	24,006.70	35.8%
Client / General Assistance	100,174.00	1.2%	47,121.74	47.0%	12,180.84	59.2%
Indirect Cost	488,903.00	6.0%	345,432.72	70.7%	143,470.28	100.0%
Total	8,149,573.00	100.0%	5,404,194.42	66.3%	2,397,281.13	95.7%

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs		Oklahoma School for the Deaf				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,962,245.00	64.0%	4,956,090.04	71.2%	1,947,299.67	99.2%
Travel	38,900.00	0.4%	28,216.02	72.5%	408.80	73.6%
General Operating	2,304,720.00	21.2%	1,212,276.09	52.6%	1,024,531.95	97.1%
Office Furniture & Equipment	366,178.00	3.4%	175,791.16	48.0%	11,605.01	51.2%
Client / General Assistance	583,000.00	5.4%	382,527.51	65.6%	87,722.00	80.7%
Indirect Cost	620,605.00	5.7%	473,279.31	76.3%	147,325.69	100.0%
Total	10,875,648.00	100.0%	7,228,180.13	66.5%	3,218,893.12	96.1%

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs						
Disability Determination Division						
	% of Total			%		
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	31,097,668.00	66.4%	20,769,854.99	66.8%	9,957,043.10	98.8%
Travel	152,000.00	0.3%	37,832.69	24.9%	54,597.26	60.8%
General Operating	3,985,086.00	8.5%	2,426,372.06	60.9%	1,675,373.66	102.9%
Office Furniture & Equipment	269,000.00	0.6%	22,903.07	8.5%	155,934.50	66.5%
Client / General Assistance	8,050,000.00	17.2%	4,831,095.56	60.0%	3,218,904.44	100.0%
Indirect Cost	3,307,046.00	7.1%	2,228,433.37	67.4%	1,078,612.63	100.0%
Total	46,860,800.00	100.0%	30,316,491.74	64.7%	16,140,465.59	99.1%

Department of Rehabilitation Services Financial Status Report FY 15

As of March 31, 2015

All Programs		DRS Support Services				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,120,050.00	64.8%	3,977,242.52	65.0%	2,137,689.66	99.9%
Travel	141,701.00	1.5%	82,912.25	58.5%	6,123.03	62.8%
General Operating	2,888,767.00	30.6%	1,490,737.78	51.6%	994,775.72	86.0%
Office Furniture & Equipment	290,000.00	3.1%	30,008.35	10.3%	15,946.36	15.8%
Indirect Cost	6,590.00	0.1%	1,835.61	27.9%	4,754.39	100.0%
Total	9,447,108.00	100.0%	5,582,736.51	59.1%	3,159,289.16	92.5%

Department of Rehabilitation Services
Financial Status Report FY 15
As of March 31, 2015

Personnel

Salary Expense

Insurance Premium -Health-Life, etc

FICA-Retirement Contributions

Inter/Intre Agency Payment for Personal Services

Travel

Travel - Agency Direct

Travel - Reimbursements

General Operating

AFP Encumbrances

Bond Indebtness and Expenses

Buildings-Purchase, Construction and Renovation

General Operating

Maintenance & Repair

Miscellaneous Administration Fee

Professional Services

Production, Safety, Security

Refunds, Indemnities, Restitution

Rent Expense

Scholarships, Tuition and Other Incentive-Type Payments

Shop Expense

Specialized Supplies & Materials

Office Furniture & Equipment

Library Equipment & Resources

Office Furniture & Equipment

Client / General Assistance

Social Service and Assistance Payments

Indirect Cost

**Proposed Capital
Outlay Requests for
FY 2017-2024**

OKLAHOMA COMMISSION FOR REHABILITATION SERVICES

EXECUTIVE SUMMARY

ISSUE:

Review of the 2017-2024 Capital Request

BACKGROUND:

The DRS Director and Executive Team have reviewed the 2017-2024 Capital Request and justifications as submitted by DRS Divisions

STAFF RECOMMENDATION:

Staff requests the Commission review, assign Agency priorities, and make recommendations for the 2017-2024 Capital Request

BUDGET IMPACT:

2017-2024 Capital Request

Division	Number of Projects	Total Cost
OLBPH	1	\$477,228
OSB	7	14,888,000
OSD	10	12,065,041
TOTAL	18	\$27,430,269

DEPARTMENT OF REHABILITATION SERVICES
2017 – 2024 Capital Request

#805-0076 OLBPH - Roof Replacement

Agency Priority 1

\$477,228

The roof at the Oklahoma Library for the Blind and Physically Handicapped (OLBPH) is in desperate need of replacement. Huge blisters have developed beneath the existing roof, and cracks have formed in the seams. Water has been trapped under the metal deck and the insulation is rotting. High winds or hail could break the blisters and cause major leaks resulting in partial or worst case possible total loss of talking book collection. The project calls for removal of the existing roof to the deck, replacing the insulation, and installing 4 plies of fiberglass felt in permamop asphalt. The surface will then be flooded with permamop asphalt and embedded with gravel. It will include cap metal, gravel guard, counter-flashing, expansion joint metal, and metal r-panels. The bid includes a 20-year warranty.

#805-0075 OSD - Multi Purpose Safe Room

Agency Priority 2

\$450,000

This request is for new construction of a Multi-Use Safe Room/Storm Shelter. With this funding a one story storm shelter will be added to the existing White Hall Classroom building on the northeast corner of the building. The shelter will house 250 occupants (approximately 1,500 sq. feet). The shelter will double as a classroom for the K-12 students.

#805-0067 OSB - Instructional Activity Center

Agency Priority 3

\$3,700,000

This project is to build a new Activity Center and demolish the old gym. The old gym was built in the 1920's and is not ADA compliant. It is extremely cramped and undersized (not a standard-size court). When OSB hosts large special events, arrangements have to be made to have those events off campus. An inspection was done by O.J.C. Co. Consulting Engineers in March 2015 for a structural inspection and it was found that there is structural damage in the foundations. O.J.C. Co. gave an engineer's estimate for these repairs at \$50,000.

#805-0074 OSD - Swimming Pool Renovation

Agency Priority 4

\$800,000

This project request is to renovate and upgrade the swimming pool. The OSD swimming pool installed in the 70's was closed October, 2013 due to plumbing issues and safety concerns. Typically, the swimming pool is used by students every day for PE, recreation, physical therapy, and swimming lessons. The pool is also used by the Red Cross for community swimming lessons and lifeguard certifications. The National Park Service uses the pool to certify their water rescue team, and local emergency responders use the pool for water safety training. The swimming pool provides a valuable resource to students, community, state and federal in terms of water safety. With this funding request, the pool would be upgraded to meet today's standards, safety codes, and be energy efficient. The up-to-date pool would offer an array of opportunities to OSD students by expanding the school sports program with a swim team. Many opportunities could be offered to the community by partnering with the Ardmore YMCA offering a fitness and wellness program to the community using the national wellness program as the basis and guideline. For many years OSD owned the only indoor swimming pool in this rural part of the state large enough to offer water safety training; thousands of children were taught swimming lessons over the years through Red Cross. In 2013, YMCA submitted a proposal to OSD to open the pool and gymnasium to offer fitness programs to the public. YMCA's proposal was favorable, open to their program at times outside of students use; the program would operate using YMCA membership fees. Due to plumbing issues with the pool, the partnership did not progress beyond discussion.

#805-0059 OSD - Auditorium Remodel

Agency Priority 5

\$1,800,000

Funding would allow OSD to renovate the auditorium to meet ADA and safety compliance, to upgrade lighting, and to replace seating. The auditorium constructed in the 1970's as part of campus upgrade does not meet today's ADA compliance or safety codes. Lighting: The existing canister-type lighting is recessed into the 20 ft. high ceiling. The lighting is inadequate, sparse and dim. Improved lighting will be achieved by replacing existing fixtures with energy efficient fixtures appropriate for schools. Screens and New Stage Design: Currently, when the interpreters stand on the stage, they cannot be seen by deaf audience members unless they are sitting on one of the front three rows. Redesigning the stage and installing screens on each side of the stage that will project the image of interpreters will allow students, staff, parents and visitors a clear view of the interpreters. This will help achieve ADA compliance. Seating: The existing seats are wooden and are in bad condition. There are no spaces available for wheelchairs. This project would replace the 250 existing seats with 222 new seats that meet school safety requirements as well as supply wheelchair accessibility areas throughout the auditorium.

#805-0069 OSB - Auditorium Remodel**Agency Priority 6****\$594,000**

This request is to renovate the auditorium to upgrade flooring, lighting, sound system and seating capacity. At graduation and other special events, the auditorium fills to capacity with families, friends, and dignitaries. They must stand in the aisles and doorways. The dry-rotted plywood sub-floor will not hold the screwed down seats. The sub-floor must be replaced before new seating and carpet can be installed. The carpet, painting, and seating were replaced approximately 22 years ago. The lighting is inadequate and the sound system is approximately 1 year old. The HVAC needs to be upgraded from a 2 pipe to a 4 pipe system. There are 265 seats and 3,150 sq. ft., which includes the balcony area.

#805-0073 OSD - Masonry Repair: Long Hall and Gymnasium/Auditorium**Agency Priority 7****\$203,513**

This request is for tuck-pointing two OSD buildings: Long Hall and Gymnasium / Auditorium. Tuck-pointing is a critical maintenance task and keeps water from entering the brick wall cavity. If water is allowed to get past the mortar and into the wall, brick failure may occur such as cracking or spalling (popping off of the brick face). Interior walls are beginning to show signs of moisture seeping into both buildings on all three floors. LONG HALL: Long Hall, a one hundred year old three story structure built in the early 1900's is used by elementary students, office staff and for community education. Two rooms on the first floor are no longer used for occupancy due to water damage. GYMNASIUM/AUDITORIUM: The masonry between the brick on the Gymnasium/Auditorium building has deteriorated to severe conditions, causing the east wall to sag which is affecting the integrity of the roof and wall. Fallen mortar can be seen all around both buildings and bricks below the capstone appear to be loose.

#805-0046 OSD - Food Service Center**Agency Priority 8****\$2,822,221**

This request is to construct a new school cafeteria/dining hall. OSD has outgrown its existing cafeteria space located in Griffing Hall Dormitory. The three story structure was built in 1906, with the cafeteria located on the first floor. With low ceilings, the dining area has the capacity to seat 180. For larger groups and special events, food is prepared in the cafeteria and then transported by carts or vehicles to the gymnasium. The completion of this project would increase seating capacity by 40%. The old cafeteria space would provide adequate space for a student union or classrooms.

#805-0030 OSB - B-4 Building Remodel**Agency Priority 9****\$800,000**

This project is to renovate a B-4 Building into independent living units for transitional OSB students and have a main teaching/meeting area. This would add new plumbing, electrical, and HVAC systems. Plaster repairs, painting, and new flooring would be required. The building has new a roof, windows, and tuck - pointing. Presently, B-4 dormitory 2nd floor can only be used for storage. The main floor has been renovated using donated monies. As of February 28, 2014 there has been \$82,207.54 donated for this renovation with \$40,000 expended in FY2015.

#805-0036 OSB - New Media and Technology Center**Agency Priority 10****\$2,900,000**

This request is for a new Media Technology Center that would also be large enough to house all library materials. The new center will include technology labs that are designed for low vision and braille students. The low vision lab will have different types of electronic table top and hand-held magnifiers. The computers will be adapted for visually impaired and blind students. The labs will have study cubicles for students to complete assignments with support from our trained technology and library staff. There will be braille embossers in a sound proof room that can be accessed from the lab. The OSB library has outgrown its present space. Most libraries have materials in one or two mediums; however, OSB provides books and materials in several mediums (regular print, large print, Braille, and tape). For example, the braille equivalent for one regular dictionary is 24 volumes in large print and 32 large volumes in braille. Because OSB currently houses the largest braille library in the state, the weight of the holdings on the top floor of the library could present future problems. Due to the location of the library, it is necessary to block off access to the library after school hours for safety reasons pertaining to dormitory security. The new library will be located where students can access it after hours and have full use of all media and resources. Students will be able to exit in a safe and timely manner. In addition, an area would be dedicated for raised relief maps. The school already owns several relief maps that are on stands and range in size from 3ft x 3ft to 4ft x 5ft. These maps are great learning tools for our students, but are presently stored because there is no space to display them.

#805-0068 OSB - New Cafeteria**Agency Priority 11****\$4,400,000**

This request is for construction of a new school cafeteria. Underneath the concrete floor the sewer/plumbing lines are original to the 1904 building. Maintenance has piece-milled sections of pipe. The floor drains do not drain properly. Water lines and grease traps are old and need to be replaced. The ceilings are low and the lighting is inadequate. There are large, load-bearing columns throughout the dining room that make it difficult for visually impaired children to navigate freely. A new cafeteria would also provide additional room for trainings and special events. The old dining room could be remodeled for Career Technology classes.

#805-0007 OSD - General Site Work

Agency Priority 12

\$2,500,000

General site work is necessary to upgrade OSD's campus and to meet ADA regulations. This funding request would allow (1) Replace existing broken and narrow sidewalks with new ADA sidewalks, and install walkway awnings, (2) Install wheelchair ramps and turnarounds, (3) Replace broken curbs, (4) Repair retaining walls, and (5) Improve entrance to outdoor classroom. Existing sidewalks are cracked and raised, causing hazardous walking for students, staff and visitors. Vehicular access to the outdoor classroom is limited by treacherous roadways. The entrance into the outdoor classroom property is narrow and at an incline, making it difficult for school buses and/or vans to enter. Very often, the entrance must be rebuilt after heavy rains wash it out. This funding request would allow for the construction of an entrance into the 60 acre property and to build a driveway to the outdoor classroom. Sidewalks and trails at the outdoor classroom site would be constructed, and the low-water bridge would be reinforced and improved. This upgrade would make the classroom more accessible and usable for educational programs.

#805-0045 OSD - Football Field Lighting

Agency Priority 13

\$1,434,000

The mission of the Oklahoma School for the Deaf is to provide an educational program for students with disabilities equal to programs provided by any public school system for hearing children in the state. The existing football field is often referred to as the "pasture." There is no lighting; therefore, all games must be scheduled during the day or held off campus. Three portable metal/wood bleachers are shared and moved around for football, volleyball, softball, and soccer. Football games are announced from a flatbed trailer pulled onto the field. There is no flagpole for the field. Even with all these obstacles, the OSD football team has received many awards and national recognition. This funding request would allow the installation of appropriate lighting around the existing football field and would illuminate the field for evening practices, games, and competitions. Field lighting would also permit scheduling games at times when parents and fans may attend to support their children and school. New concrete stadium seating with usable space beneath the seats would provide dressing rooms, public restrooms, and a concession stand with all of the amenities necessary to attend to the needs of a crowd. This measure would eliminate opening up the gymnasium to the public during football, volleyball, softball and soccer games. This request also provides funding for a flagpole.

#805-0072 OSB - Apartment Remodel

Agency Priority 14

\$594,000

This project is to renovate the old apartments built in 1949 located on the 2nd floor above the maintenance building into independent living units for OSB transition graduates. This plan will connect this building to the B-4 dorm with a connecting corridor/walkway. These apartments will be accessed by an elevator. The current building is not ADA accessible. New plumbing, electrical and HVAC systems need to be installed, as well as plaster repaired, painting and new flooring. The building already has a new roof. Presently the apartments can only be used for storage.

#805-0026 OSB - New Maintenance and Auto/Carpentry Shop

Agency Priority 15

\$1,900,000

The current, old building houses the auto shop and the carpentry shop. It is too small to house both. Only one vehicle at a time can be squeezed into the allotted space. Currently our mechanic has to work outside and lie on the ground when working on our school buses and other vehicles. The old building is also located in a high student traffic walking area. The new metal building will be approx. 75'x100' with a carport attached to the front of the building along the entire 100' length for a 20'x100' carport.

#805-0027 OSD - New Maintenance and Auto Shop

Agency Priority 16

\$850,500

New construction of a metal building approximately 7,000 square feet would house the school's maintenance and motor pool departments. Presently, the maintenance office and tool/paint cages are located in an area of the school that could otherwise be used as vocational classrooms. The motor pool department is located in the old central boiler plant that was constructed in 1913. The existing motor pool/auto shop would be utilized as an equipment building to secure tractors, and lawn equipment or, with renovation, the old boiler plant (an historical building) would be an ideal location for classrooms, meeting rooms or the school museum.

#805-0060 OSD - Renovate Boiler House

Agency Priority 17

\$1,125,000

This request is for funding to restore the OSD Boiler House Building, an historical building. One of the first buildings constructed on the OSD campus, the masonry structure is approximately 7,500 sq. ft. Once restored, this facility would not only provide a pleasant atmosphere for meetings and special events, but would also preserve one of OSD's most historic buildings. The new facility would accommodate growth in enrollment and any large gathering such as alumni, homecoming, and junior/senior banquets as well as numerous other activities and events. The "old boiler house" was built in 1913 to house the central boiler plant and laundry. The central boiler plant was dismantled during the capital improvement bond project in 1997. Since that time the building has been used for storing utility equipment. The building is structurally sound, located in a prime location for group gatherings, as well as a perfect location for the school's museum. Renovation would include complete interior remodeling of the structure. Construction would involve raising the west floor to a compatible level with the east end of the building. Interior brick walls would be tuck-pointed and repaired, and exterior and interior doors replaced. The ceiling would be repaired/replaced with exposed hardwood and beams. Hardwood flooring would be installed throughout. A kitchen area located on the east end of the building would allow for catering food. Two restrooms, HVAC system, fire alarm, and sprinkler systems are included in this project request.

#805-0020 OSD - Superintendent Housing - Elec and Mech and A and E

Agency Priority 18

\$79,807

This request for funding will complete ADA, structural, mechanical and electrical upgrades and install a sprinkler system in the superintendent's residence. The masonry structure was built in 1976 and is in sound condition. As with most buildings constructed in the 70's however, the home must be upgraded to meet safety and ADA codes as well as to preserve state property. Bathrooms, kitchen, hallways, and interior/exterior doorways require major modifications to allow for ADA accessibility. The 1997 A&E assessment for the Capital Improvement bond issue included mechanical, electrical, structural and ADA upgrades to all campus buildings. Due to the lack of funding however, the Superintendent's residence was not upgraded.

TOTAL REQUEST \$27,430,269

**DEPARTMENT OF REHABILITATION SERVICES
2017 - 2024 Capital Request**

Agency Priority	Project #	Project Name	Amount
1	805-0076	OLBPH - Roof Replacement	\$477,228
2	805-0075	OSD - Multi Purpose Safe Room	\$450,000
3	805-0067	OSB - Instructional Activity Center	\$3,700,000
4	805-0074	OSD - Swimming Pool Renovation	\$800,000
5	805-0059	OSD - Auditorium Remodel	\$1,800,000
6	805-0069	OSB - Auditorium Remodel	\$594,000
7	805-0073	OSD - Masonry Repair: Long Hall and Gymnasium/Auditorium	\$203,513
8	805-0046	OSD - Food Service Center	\$2,822,221
9	805-0030	OSB - B-4 Building Remodel	\$800,000
10	805-0036	OSB - New Media and Technology Center	\$2,900,000
11	805-0068	OSB - New Cafeteria	\$4,400,000
12	805-0007	OSD - General Site Work	\$2,500,000
13	805-0045	OSD - Football Field Lighting	\$1,434,000
14	805-0072	OSB - Apartment Remodel	\$594,000
15	805-0026	OSB - New Maintenance and Auto/Carpentry Shop	\$1,900,000
16	805-0027	OSD - New Maintenance and Auto Shop	\$850,500
17	805-0060	OSD - Renovate Boiler House	\$1,125,000
18	805-0020	OSD - Superintendent Housing - Elec and Mech and A and E	\$79,807
OLBPH 1 Project			\$477,228
OSB 7 Projects			\$14,888,000
OSD 10 Projects			<u>\$12,065,041</u>
TOTAL REQUEST			\$27,430,269

Personnel

Activity

Report

PERSONNEL ACTIVITY REPORT AS OF APRIL 24, 2015

FILLED AND VACANT POSITIONS										
Personnel Activity = 7 vacant positions filled / 30 positions in Announcement or Selection Process										
Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled		
EXECUTIVE	Programs Field Representative / 0624	9/30/2014	EXECUTIVE	4/24/2015	5/07/2015	15-098	Currently open			
FSD	Budget Analyst III / 0983	3/01/2015	FSD	4/10/2015	4/23/2015	15-091	Waiting for E-List			
MSD	Administrative Assistant I / 0858	2/17/2015	MSD – CDS	4/16/2015	4/29/2015	15-093	Waiting for E-List			
DDD	Programs Manager II / 1438, 1439, 1440, 1441, 1442	New PINs	DDD	2/17/2015	2/23/2015	15-077	Donald Chelf Kara Scheffe Lane Stephens Alexia Taylor- Hardison Travis Wright	4/13/2015 4/13/2015 4/13/2015 4/13/2015 4/13/2015		
OSB	Direct Care Specialist II / 0638	10/1/2013	OSB	1/22/2015	2/4/2015	15-069	App list sent			
OSB	Police Officer II / 0787	12/13/2014	OSB	2/13/2015	3/05/2015	15-075	App list sent			
OSB	Independent Living Instructor / 0852	2/04/2015	OSB	4/24/2015	4/30/2015	15-097	Waiting for E-List			
OSD	Teacher / 0635	1/17/2014	OSD	7/10/2014	Until Filled	15-004	Currently open			
OSD	Teacher / 0413	7/31/2014	OSD	7/23/2017	Until Filled	15-009	App list sent			
OSD	Principal / 0414	7/15/2011	OSD	12/31/2014	Until Filled	15-062	Currently open			
OSD	Secretary V / 0998	8/08/2014	OSD	1/22/2015	2/4/2015	15-067	App list sent			
OSD	Direct Care Specialist III / 0105	2/01/2015	OSD	2/11/2015	2/24/2015	15-073	App list sent			
OSD	Administrative Assistant I / 0353	4/10/2015	OSD	4/06/2015	4/20/2015	15-090	Waiting for E-List			
OSD	Housekeeping/Custodial Worker / 1026	3/29/2015	OSD	4/15/2015	4/29/2015	15-094	Waiting for E-list			

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann #	Action/Incumbent	Date Filled
VR	Assistive Technology specialist I / 1197	9/30/2012	VR36 – OKC	6/09/2014	6/30/2014	14-130	App list sent 7/10/2014	
VR	VR Specialist IV / 0929	8/31/2014	VR26 – Claremore	9/19/2014	10/9/2014	15-028	App list sent 10/17-2014	
VR	VR Specialist III / 0166	8/31/2014	VR45 – Tulsa	1/15/2015	2/4/2015	15-066	App list sent 2/11/2015	
VR	Rehabilitation Technician III / 0962	11/19/2014	VR78 – Tahlequah	2/05/2015	2/25/2015	15-071	App list sent 3/10/2015	
VR	Rehabilitation Technician III / 1188	2/05/2015	VR97 – Guymon	2/18/2015	3/10/2015	15-078	App list sent 3/18/2015	
VR	VR Specialist IV / 0939	2/03/2015	VR02 – Altus	3/04/2015	3/10/2015	15-081	Laura Prater	4/01/2015
VR	VR Specialist III / 0500	9/12/2012	VR03 – Ardmore	3/09/2015	3/23/2015	15-083	App list sent 3/31/2015	
VR	VR Specialist III / 0024	3/10/2015	VR56 – Woodward	3/09/2015	3/30/2015	15-085	App list sent 4/20/2015	
VR	Rehabilitation Technician III / 1187	12/05/2014	VR36 – OKC	3/11/2015	3/24/2015	15-087	App list sent 4/03/2015	
VR	VR Specialist IV / 0478	2/18/2015	VR06 – Duncan	4/1/2015	4/15/2015	15-089	Waiting for E-List	
VR	Rehabilitation Technician III / 0898	4/01/2015	VR02 – Altus	4/15/2015	4/28/2015	15-092	Waiting for E-List	
VR	VR Specialist IV / 0967	11/27/2012	VR22 – Norman	4/24/2015	5/08/2015	15-096	Currently open	
VR	VR Specialist III / 0366	9/15/2014	VR31 – OKC				James Mitchell	4/01/2015

Division	Title/PIN	Date Vacated	Location	Begin Date	End Date	Ann. #	Action/Incumbent	Date Filled
VS	Vending Facility Business Consultant II / 0170	4/01/2014	VS33 – OKC	10/22/2014	11/4/2014	15-041	App list sent 11/12/2014	
VS	Vending Machine Technician I / 1027	10/27/2014	VS33 – OKC	12/17/2014	12/30/2014	15-057	App list sent 1/12/2015	
VS	VR Specialist IV / 1038	12/31/2014	VS73 – OKC	12/31/2014	1/13/2015	15-061	App list sent 1/20/2015	
VS	VR Specialist II / 0730	3/30/2012	VS64 – Tulsa	3/09/2015	3/23/2015	15-084	App list sent 4/01/2015	
VS	Programs Manager II / 0193	6/23/2014	VS91 – Tulsa	3/12/2015	4/01/2015	15-088	App list sent 4/09/2015	
VS	VR Specialist III / 1033	7/14/2014	VS73 – OKC	4/24/2015	5/14/2015	15-095	Currently open	

NOTE: Waiting for HCM-9 = Waiting for HCM to return HCM-9's to inform if applicant meets minimum qualifications for position.

Waiting for E-List = Waiting to receive electronic applicant log from HCM.

Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

RESIGNATIONS/RETIREMENTS/SEPARATIONS = 10

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

NONE

DIVISION OF VOCATIONAL REHABILITATION

Farrar, Jerrie – Administrative Assistant II – VR49-OKC, Discharged 4/20/2015 (6 months)

VISUAL SERVICES DIVISION

NONE

DVR/DVS-HRD

NONE

OKLAHOMA SCHOOL FOR THE BLIND

NONE

OKLAHOMA SCHOOL FOR THE DEAF

McGee, Angelique – Housekeeping/Custodial Worker II, Resigned 3/29/2015 (5 years 3 months)

Trekell, Jennifer – Administrative Assistant I, Resigned 4/10/2015 (3 years 2 months)

DISABILITY DETERMINATION DIVISION

Akers, David – DD Specialist I, Resigned 4/03/2015 (11 months)

Bowie, Brittany – DD Specialist I, Resigned 4/03/2015 (3 years 1 month)

Coplin, Katie – DD Specialist II, Resigned 4/03/2015 (11 months)

Figaro-Turner, Tezlyn – DD Specialist I, Resigned 4/03/2015 (11 months)

Helton, Shannon – DD Specialist II, Resigned 4/03/2015 (11 months)

Rasor, Jacquitta – DD Specialist I, Resigned 4/03/2015 (7 years)

Lester, Sandra – DD Technician III, Retired 4/01/2015 (15 years 1 month)

CURRENT FTE STATUS FY 2015

FTE as of April 24, 2015

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	74.50	62.80	3.00	(0.00)	65.80
Vocational Rehabilitation	277.00	238.00	11.00	(4.00)	245.00
Visual Services	144.00	124.00	6.00	(3.00)	127.00
DVR/DVS-HRD	8.00	10.00	0.00	(0.00)	10.00
Oklahoma School for the Blind	94.50	87.50	3.00	0.00	90.50
Oklahoma School for the Deaf	126.50	117.00	7.00	0.00	124.00
Total (NON-EXEMPT)	724.50	639.30	30.00	(7.00)	662.30
Disability Determination Division (EXEMPT)	368.00	312.50	0.00	0.00	312.50
TOTAL NON-EXEMPT & EXEMPT	1092.50	951.80	30.00	(7.00)	974.80

Authorized Agency FTE Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Joe Cordova, Director
 Cheryl Gray, Chief of Staff
 Kevin Statham, Chief Financial Officer
 Goli Dunkle, Division Administrator
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Linda Santin, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Paul Adams, Project Coordinator

Legislative

Report

May Legislative Report

This will be a short report as there are only a few hundred bills left. We are about a week away from a budget so I will have more info at the meeting. Rumor is that the legislature might get out one or two Meeks early.

Legislation:

As of April 30th, we have passed all major deadlines to report bills before Sine die. On our request bills, our DDD unclassified bill has been signed by the Governor. As far as our watch list bills, HB 1969, the Employment First bill, has also passed and was signed by the Governor. HB1512, by Kern (school deaf interpreter bill) was not heard in the Senate Before the floor deadline and is dead for this year. The House Uber bill, HB 1614, passed the House and is heading to the Governor. The Senate version, SB 436, is heading to conference committee where it is expected to become a taxi deregulation bill.

We now move into conference committee work, and the next deadline in the Senate is to request conference is May 19th. For the House it is Sine Die.

VS Division

Administrator

Report

Report to the Department of Rehabilitation Services
Commission Board, May 11, 2015
Respectfully submitted by:
Doug C. Boone, Visual Services Division Administrator

Expanding Opportunities for Clients:

Visual Services Division has embarked upon discussions for collaboration with Langston University, Tulsa campus. Dr. Perry Sanders and Doug Boone met in March to discuss needs which our clients have and how they may be met by Langston. Danny Robison has continued the dialogue and the following services and supports have been proposed: Visual services would be referring those clients who could benefit from basic computer training, including Windows and Microsoft Office Suite. Training would be based on two different tracks, one for employment and one for educational. Those on the employment track would be receiving a certificate of completion and those on the educational track would be receiving three college credit hours. The client would need to have basic screen reader skills or magnification software skills. For those without these skills will be trained in the Tulsa AT lab.

Program Managers and Field Services Coordinator meeting.

On March 19 we held a meeting to discuss a variety of issues and obtain perspectives from the field. We also held training for these staff and Paul Adams, on ways to successfully self-serve in a Chinese Buffet, without putting fingers into the food bins, spilling on the counter or floor and ending up with food neatly arranged on their plates. This training experience took place while blindfolded and using a cane around the buffet. All the staff did a great job and meet the expected standards described above. The experience was intended to create possibility thinking among our management staff which will transfer to staff whom they supervise. There was also a brief demonstration on how a blind O&M instructor monitors a new cane user and knows how to observe and give feedback regarding the technique of the student.

Raising Expectations of State HRD Managers, regarding hiring blind employees.

Danny Robison and I presented information before the State of Ok HRD managers on March 27. Danny shared some personal experiences related to blindness and vision loss and we both discussed the tremendous untapped human resources available by hiring blind employees. A list of 25 jobs which a blind person could or could not do was presented and attendees allowed time to identify their selections. We went through the list together and those positions which were felt impossible for a blind employee to accomplish were discussed and examples given where such an employee exists. Many of the jobs were corrected identified as possible or not doable, to the credit of the group. We left them with a challenge to hire 1-2 blind persons for their departments in the coming year!

Blindness and Visual Impairment Training – East Central University

VS collaborated with East Central University to provide training to students in their Special Education and Vocational Rehabilitation tracks as well as VS Counselors and teachers. There were a number of breakout sessions which included discussions on social skills, transition, Braille, O&M, the Rehabilitation Act/the law and more. The recent results from a survey of attendees found that the training was well received.

Consumer Organization State Conventions

Staff were once again invited to attend a state convention of a consumer organization. In April, it was the Convention of the National Federation of the Blind of Oklahoma (NFB of OK). A very nice representation of staff attended from Friday until Sunday at noon. I observed staff attending breakout sessions and asking good questions. It is important that our staff see blind and visually impaired persons as more than just caseloads/numbers and I am proud to say that their attendance and participation at the NFB convention in April and the OCB convention last September was very good.

Employment without Consideration of Age

The following is from an email I received from Program Manager Tracy Brigham. It is a great example of team work to assist our citizen's return to work, without regard to an age ceiling. We are very proud of their efforts and the success of the consumer. Her name is withheld for purposes of confidentiality. Here is the email I received on March 9, 2015:

S.D. is a 79 year old woman who originally came to us as a homemaker. She then discussed wanting to return to work as a tax preparer from her home as she had done this type of work successfully until she lost her vision due to macular degeneration.

Staff involved with the success and a services overview:

Tracy---I acted as counselor in the absence of Melissa Partee O&M---Jedi Moerke--in addition to IL for O&M work. Mrs. D was also provided low vision aids to assist her in church and for watching tv, etc...

RT---Jane Fore---IL for Mrs. D in her home and for aids that would assist her in tax preparation AT---Diana Smith---AT assessment, devices and training to assist Mrs. D in returning to work as a tax preparer

The main thing that was so great about this team is that there was nothing in place in early January and we were able to get this clients plan in place, assessments completed, items ordered and training delivered so that client could work as a tax preparer this tax season! She was thrilled!!!

Congratulations to Tracy Brigham, Jane Fore and Shirley Day for their great work and high expectations!

CSAVR/NCSAB Conferences, Bethesda, MD

The Council of State Administrators of Vocational Rehabilitation (CSAVR) and the National Council of State Agencies for the Blind (NCSAB) meet during the week of April 19 in Bethesda, MD. The topic of WIOA/reauthorization of the Rehabilitation Act dominated both meetings. VS had in attendance both FSC's and 2 of our Program Managers. We were able to break up and attend many of the committee meetings which followed the general session. Several staff has shared with me ideas to improve various aspects of our services which resulted from their participation. Oklahoma staff stepped up as proxy committee chairs for 3 CSAVR agency directors, who were busy with a meeting at the White House. I did my part as a proxy chair to the Veterans Committee, where an update of committee activities was provided, including our successful participation in the Yellow Ribbon events by VR agencies in states where the events have been held.

Update on the Transition Independence Program (TIP)

We have brought a number of variables together since my last report. We have identified potential participants and outreach is currently underway to get students commitment to the program. Staff have been identified to teach/assist in the program, a contract with the University of Central Oklahoma has been signed, release forms are in place and teaching venues have been identified along with a tentative schedule for each day. Attached please find for your review the TIP brochure, which contains additional information about the purpose, dates and location of the program. Thank you.

When?

● TIP 2015 will begin at 2 p.m. on Monday, June 15, 2015, and will run through 1:30 p.m. Friday, June 26, 2015.

● Program participants should plan to arrive at the University of Central Oklahoma residence hall between 8 a.m. and 12 p.m. on Monday, June 15, 2015.

● Lunch will be served from

12 p.m. to 1 p.m. Arrangements can be made for this upon request.

● Participants will be expected to stay over the weekend (June 20 and June 21).

● Participants will be required to spend all other nights in the residence hall and reasonable curfews will be observed.

What?

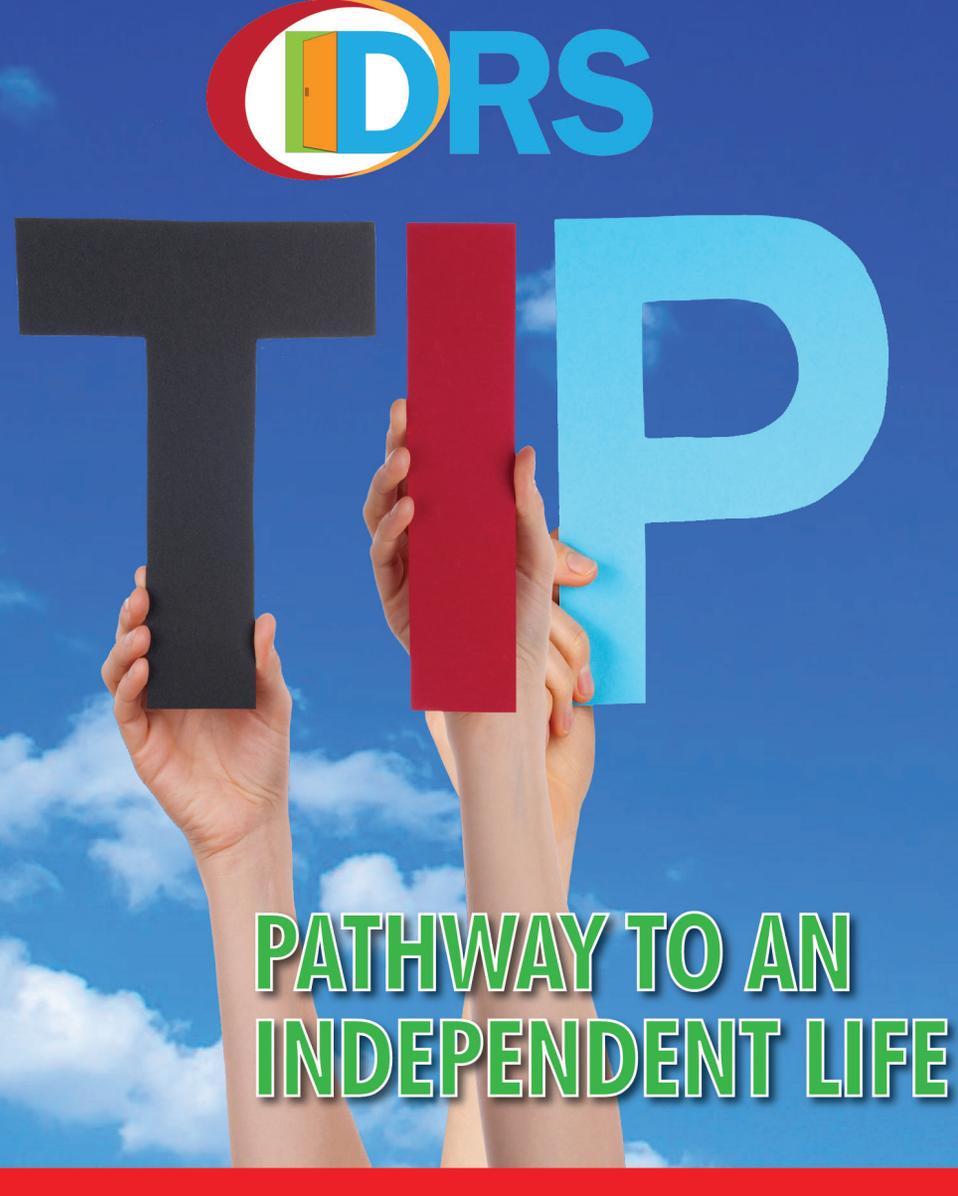
TIP offers a unique opportunity for young blind Oklahomans to gain knowledge of campus life and other experience in the competitive world while at the same time enhancing their skills of independent living.

Evenings and weekends will be spent in leisure activities which are designed by the students or DRS staff.

These activities may include shopping. It should be emphasized that TIP is not a summer camp. Program participants will be viewed and



treated as adults capable of making their own decisions and plans. Student participants will have access to the University of Central Oklahoma Wellness Center, which includes exercise and training equipment. A \$100 budget per participant will be provided for various planned activities.



Why?

People who are in the transition age group of 16 to 21 years and are blind or are visually impaired face some daunting hurdles, perhaps the most fundamental of which is learning to be independent as adults.

What is TIP?

TIP, or Transition Independence Program, is the product of much experience in helping persons who are blind or visually impaired equip themselves for a bright future. We seldom think of how our earnest desire to always help our family member or friend may not always lead them to an independent life. That same kind of desire to help figures strongly into the creation of TIP.

It has been our experience that most of the general public does not know a great deal about blindness and the ways in which blind people can participate in terms of equality. In addition, many blind people do not possess a great deal of confidence, particularly where employment is concerned. It is also true that employers don't seem to want to hire individuals who don't have the self-confidence possessed by those who have achieved a significant level of independence.

As individuals participate in TIP, they will learn that they can indeed live independently, shopping, managing their wardrobe, keeping their living space, cooking, managing a career, traveling their neighborhood, city, state and even to foreign countries. TIP, this summer, will be a challenging and fun experience for all participants, exposing them to a level of self-reliance that they may not have known.



This is an exciting program. Oklahoma is fortunate to have such a system in place. We are proud to be conducting TIP and we hope that you will join us in brightening the future of blind people in Oklahoma.

How?

Applications for TIP are available upon request.
The 2015 application deadline is April 30, 2015.

To obtain an application please contact:

Paul Adams, Projects Coordinator
Oklahoma Department of Rehabilitation Services
Visual Services Division
3535 NW 58th St, Suite 500
Oklahoma City, OK 73112
(405) 951-3460

Transition Independence Program – (TIP)
Oklahoma Department of Rehabilitation Services
Visual Services Division
3535 NW 58th St, Suite 500
Oklahoma City, OK 73112
(405) 951-3400



Who?

In order to be eligible for the Transition Independence Program, an individual must be:

1. Between the ages of 16-21 years
2. A resident of the state of Oklahoma
3. Legally or functionally blind. An individual is considered to be legally blind if their best corrected vision in the better eye is no more than 20/200 or their field of vision in the better eye is limited to 20 degrees. Functional blindness can be defined as follows: Any individual who either utilizes a non-visual method or experiences difficulty in performing two or more of the normal functions of daily life. Functions of daily life may be reading, writing, traveling, cooking, etc.



OSB

Superintendent

Report

March 2015:

On Monday, March 2nd, the Jazz Band went to NSU in Tahlequah to participate in the Jazz Band Contest.

On Friday March 6 the annual Braille Challenge Competition was held at the school with nineteen (19) contestants competing and displaying their braille abilities. There were three (3) students that qualified for national competition in California. Following is an article which was in the Fort Smith Newspaper and featured one of our students, Jennifer Ratliff.

On Saturday, March 7 the Green Country Spelling Bee was held at the Muskogee Civic Center. Richelle Zampella won by spelling the word “onerous”. This was her third win out of the last four years. She was awarded a \$1,000 check for OSB and also for herself she won a tablet, \$100 and two tickets to a Thunder game.

On March 9, the Elementary classes went to Eastar Hospital for “Playing Hospital”. The students had a great learning experience.

On March 12, six (6) middle school girls attended the Abstinence Tea at Muskogee Civic Center.

On March 24 the high school science students traveled to Tulsa to go to the zoo.

On March 25, the Lions Club Pancake Breakfast was held at the Muskogee Civic Center and 3 shifts of 3 students each helped with the breakfast by serving and cleaning up. The students always enjoy helping with this event.

Also on March 25, the annual Special Olympics track and field events were held in Poteau. We had 12 athletes, 7 staff and 2 family members attended. Everyone has a most enjoyable time at this event.

April 2015:

On April 2nd the Annual Easter Egg Hunt was held at Civitan Park across the street from the school. Approximately thirty (30) elementary students hunted beeper eggs.

Also on April 2nd a large portion of the student body and staff participated in the Annual Give Back Day. Students were split into four different groups; one group cleaned up and planted flowers on campus, one group worked at the local animal shelter, one at the River and the other group worked at the Gospel Rescue Mission. They had a full day working from 9 until 3. Following is an article which ran in the Muskogee Daily Phoenix Newspaper on April 3, 2015.

April 10th saw Cane Quest competition held on campus for the younger students. All of the students participating really seem to enjoy the competition. On April 10th and 11th the First All-School Musical, Sleeping Beauty was held. The students did a very good job and we estimated the audiences' attendance for both nights to be well over a hundred.

On April 14 Ruth Kelly Studio came to take all of the senior pictures. We had a real nice day for outdoor picture taking and pictures should turn out well.

The evening of April 15 was the OSB Jr/Sr Prom. The prom was held in the gym and staff did an outstanding job of decorating. All of the students stated that they had a very enjoyable evening and danced and ate the evening away.

On April 20, we had three students and 4 staff who attended Disabilities Awareness Day in Oklahoma City at the State Capitol. It was a long day but those attending had a good day meeting with their legislators and speaking to them about OSB and issues of concern to them.

On April 21, the annual OSB's Got Talent show was held. Staff and students always enjoy this event and look forward to this each April.

On April 27, was the last rabbit and poultry show held at the OSB for this school year.

On April 29, a fundraiser was held at Taco Bueno to raise monies for the sophomore class.

On April 30 the elementary classes went to Honor Heights Park for their end of year outing.

Posted: Friday, April 3, 2015 3:00 am By Cathy Spaulding Phoenix Staff Writer
Muskogee Phoenix

Muskogee's Gospel Rescue Mission became a special mission for Patelin Cogswell.

Patelin and other Oklahoma School for the Blind students spent Thursday morning clearing bags and boxes from the mission as part of OSB's annual Give Back Day.

"I like the Gospel Rescue Mission, because I like to do things for the Lord," said Patelin, a sophomore from Oklahoma City. "It didn't matter if it was laundry I was doing, this is a rescue mission."

OSB sent 30 high school students across the Muskogee area Thursday during its third annual Give Back Day. Students not only helped at the Gospel Rescue Mission, they cleared debris along Muskogee trails, visited residents at Dogwood Creek Retirement Center and made canine friends at the Muskogee Animal Shelter.

"The community is so good to us, we just want to give back," said OSB science and service learning teacher Cheryl Daniels. "And we want the students to know it's good to give back."

This is the third year OSB students participated in Give Back Day.

OSB junior Jennifer Ratliff from Roland said she had been part of one or two previous Give Back Day events.

"I just enjoy giving back," Jennifer said.

Students helping at the animal shelter found added joy as they got to pet, cuddle and walk the shelter puppies and dogs. "Some of these dogs don't know what it's like to be loved," said Mathew Noah, an Oklahoma City senior.

Mathew and other OSB classmates held a black and white pit bull puppy.

"I'm going to call him Super Hero," he said.

After cuddling and holding pups, Mathew said, "My shirt smells like solid wet dog."

Destiny VanPelt, a freshman from Antlers, walked a brown and white terrier along part of Centennial Trail. She said the pup would be the perfect friend for her dog, a Yorkie mix.

"I'm kind of naming this one Sweetie," Destiny said.

Students also helped out on the school campus as they cleaned bunny cages and washed buses and windows.

Posted April 6, 2015 - 5:06am

Monday Matters: Roland Teen Aces Braille, Embraces Life

By Jeff ArnoldTimes Record • jarnold@swtimes.comMUSKOGEE, Okla. — Jennifer Ratliff of Roland recently won the first place in the varsity category at the Oklahoma Regional Braille Challenge, but she has loftier goals set for her future. Jennifer, 16, is a junior at the Oklahoma School for the Blind in Muskogee, where she's attended school as a resident student since the third grade. In addition to a birth defect that prevented the development of her optic nerve, Jennifer said she has a constellation of eye disorders including aniridia — a complete or partial absence of the iris — and nystagmus, which is involuntary eye movement. Until third grade in Roland, Jennifer used a CCTV video magnifier to read and an OSB instructor began visiting her once a month in second grade and began teaching her braille. She also worked with a teacher's aide on braille lessons instead of attending her art class. "Because, of course, I couldn't see what our art teacher was doing," Jennifer said with a laugh. In the summer after second grade, Jennifer went to OSB for a month where her education in braille accelerated and she decided she wanted to participate in the OSB resident program. Faye Miller, an OSB instructor, said there are currently about 90 students at OSB and half are residential students who attend classes Monday through Thursday, go home for the weekend and return Sunday for the school week. Joyce Ratliff, Jennifer's mother, said no to Jennifer's attending the OSB for a month in the summer, but Jennifer talked her into it. She also initially resisted allowing Jennifer to attend OSB as a residential student. Then shortly after Jennifer started third grade, she went back to her mother and told her she really wanted to go to OSB, and Joyce relented. "She just keeps going and doesn't let anything stop her," Joyce Ratliff said. She now believes having Jennifer attend OSB "was the best choice." When she arrived at OSB, Jennifer said she was reading braille on a kindergarten level, but by the end of third grade she was almost at a third grade reading level. "Once I got here, I flew through it," Jennifer said. Miller said there's more complexity with learning to read and write braille and then learning to read and write regular print, but young children learning braille generally progress fast as children with full sight learning to read and write. The difficulty is for teens or adults who lose sight and start to learn braille when they're older, Miller said. In addition to learning braille, Jennifer is also in the Independent Living Skills program, which involves teaching students how to cook, clean, manage money, perform community service, check prices when grocery shopping and even dressing, said Miller. "I always mismatch

my socks,” Jennifer said. She also recounted a story of visiting Roland schools last year, where she ended up wearing mismatched shoes. “I still laugh at it,” Jennifer said. When asked if those situations ever create frustration, Jennifer laughed and said things are going to happen. “And she has such a great attitude” which helps her avoid frustration, Miller said. Joyce Ratliff said Jennifer has always been upbeat since Joyce and her ex-husband took her in as a foster child and eventually adopted her. “I fell in love with her the minute we got her ... and once she woke up, she was always ready to go,” Joyce Ratliff said. As Jennifer grew, her limited vision never kept her from doing what she wanted, whether it was riding horses, climbing a rock wall, swimming or even going on a zip line. “I wouldn’t do half that stuff,” Joyce Ratliff said. Although Jennifer said she both is and isn’t a competitive person, this is her sixth year participating in the Oklahoma Regional Braille Challenge, which involves proofreading, spelling, speed and accuracy, reading comprehension, and charts and graphs. “If I win, I win; if I don’t, OK. I’m good with it,” Jennifer said. “But knowing I was able to pull out a win was a lot of fun. I just take it as it comes.” Miller said Jennifer will find out at the end of May if she qualifies for the national finals at the Braille Institute in Los Angeles, scheduled for the end of June. The top 12 scorers in each of five age categories across the United States and Canada are invited to the national finals, with a winner in each age group, according to the Braille Institute website. Since attending OSB, Jennifer has also participated in cheerleading, spelling bees and academic competitions. She plays saxophone in the OSB jazz band, performs volunteer service, attended Space Camp, had poems published and now in the mornings, she escorts younger residential students to breakfast. Without OSB, Joyce Ratliff said those opportunities wouldn’t have been available to her daughter and she wishes every child had the opportunity to go to a school with such small classes where they get the same type of one-on-one work with teachers. Once she graduates from OSB, Jennifer plans to go straight to college and study psychology and education. Jennifer said she wants to open a business teaching independent life skills to individuals with disabilities and offering counseling to those who struggle with their disability.

Commission

Minutes

State of Oklahoma
Commission for Rehabilitation Services
Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112
Monday, April 13, 2015

Commission Chair, Jack Tucker, called the meeting to order. Roll call was taken. Commissioner Tucker, Commissioner Collins and Commissioner Shelton were all present.

Reports:

Director Cordova reported on WIOA, Governor Mary Fallin's Executive Order to form an inter-agency panel to study ways to improve Developmental Disability Services, DDD article published in *The Oklahoman* 3/22/15, 5th Annual Tulsa Transition Awards Banquet, 410 revenue update for February 2015, Training presented by DRS Visual Services Division and East Central University, OSD academic completion, Documentary filmed at OSD, Award of food service facilities at Tinker Air Force Base, Recognition of food service facility at Fort Sill, People with Disabilities Awareness Day, Oklahoma Blood Institute recognition, Oklahoma Association of Broadcasters report for January, 2015. No discussion

Financial Status Report: a summary of the Financial Status Report was presented by Kevin Statham. No discussion

Personnel Activity Report: the report was presented by Goli Dunkle. No discussion

Legislative Report: Kevin Nelson presented a brief update on DRS bills that were requested, budget hearings and legislation that affects DRS. No discussion

OSD Superintendent's Report: Superintendent Varner reported on many student activities and various events the students have participated in. She also mentioned that Dr. Laurene Simms, from Gallaudet University, conducted workshops for the teachers and also filmed part of a documentary on the OSD campus. Student testing will be conducted most of the month of April and the first week of May. She also reported that OSD offers Community ASL classes and that OSD will host two summer camps for students in June.

VR Division Administrator's Report: Mark Kinnison, updated the Commission on VR mid-year production, office security installation, VR position report, National Rehabilitation Association Legislative Summit, VR division quarterly meeting, and employee recognition. No discussion

Action Items:

Review and approval of the minutes from the March 9, 2015, regular Commission meeting. All Commissioners were present and voted in the affirmative. Motion passed.

Review and approval of Donations for the Oklahoma School for the Blind. Resolution 2015-17. All Commissioners were present and voted in the affirmative. Motion passed.

Review and approval of Donations for the Oklahoma School for the Deaf. Resolution 2015-18. All Commissioners were present and voted in the affirmative. Motion passed.

Announcements:

Date and location of the next regular meeting for the Commission for Rehabilitation Services: Monday May 11, 10:00 a.m. Department of Rehabilitation Services 3535 NW 58th, Suite 200, Oklahoma City, OK 73112.

Adjournment:

Meeting was declared adjourned by Jack Tucker, Commission Chair.

OSB

Report

Executive Summary

April 2015

OSB Action Item

ISSUE:

Advise Commission of donations received by Oklahoma School for the Blind in April, 2015

BACKGROUND:

Gifts from individuals, groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT: (if any)

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: (list)

*Limit Summary to one page

OSB Donation Report April 2015 Donations

Donations under \$500			Cash	Fund	Property	Value
Date	Name					
04.28.15	Funding Factory		\$53.10	701 – Library		
04.28.15	Soroptimist International of Muskogee		\$350.00	216 – Tech. Fund 1:1 Biggs Memorial		
04.29.15	Barbara J Davis		\$50.00	701 – Sensory Garden		
Subtotal of Cash (under \$500) donated April 2015			\$453.10			\$0.00
04.28.15	Dr. James A Lewis		\$1,000.00	216-Tech. Fund 1:1 Biggs Memorial		
04.28.15	Brookside Lions Club		\$500.00	216 – Tech Fund 1:1		
Subtotal of Cash (\$500 and over) donated In April 2015			\$1,500.00			\$
Total Donation Amts.- Cash and Property for April 2015			\$1,953.10			

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2015-19
May 11, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Blind in April 2015, from individuals, groups and employees.

Approved in regular session on May 11, 2015.

Jack Tucker, Chair
Commission for Rehabilitation Services

lcs

OSB

E-Rate

Resolution

RESOLUTION

Be it resolved that the governing board for OKLAHOMA SCHOOL FOR THE BLIND.

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed in the attached report, "E-Rate Requests, FY 2016", for the fiscal year 07/01/2015-06/30/2016.

Authorizes payment of the applicant's share subject to the following conditions:

- (1) Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
2. (2) receipt of services during the fiscal year 07/01/2015-06/30/2016.

Application #	Pre-Discount Amount	Eligible Amount	Applicant's Share
1018233	\$ 46,806.86	\$ 46,806.86	\$ 5,762.07

President

Witness

Subscribed and sworn to me this _____ day of _____, 20 _____

Notary Public

Commission Expires: _____ # _____

OSD

Report

Executive Summary

April 2015

OSD Action Item

ISSUE:

To advise Commission of donations received at the Oklahoma School for the Deaf for April 2015.

BACKGROUND:

Gifts from off-campus individuals and groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT:

(if any)

None.

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS:

(list)

***Limit Summary to one page**

OSD Donation Report April 2015 Donations

Donations Under \$500

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
2/25	ORA DVR Kids Committee		\$75.00			\$75.00
3/2	Kay Ortiz		\$25.00			\$25.00
3/2	Gene or BJ Linville		\$20.00			\$20.00
3/2	Joyce C Lacey Trust		\$50.00			\$50.00
3/4	Gary or Peggie Sprinkle		\$50.00			\$50.00
3/4	Dr. Billye Peterson		\$25.00			\$25.00
3/5	John & Audrey Rider		\$200.00			\$200.00
3/4	Tim or Robyn Ryan		\$20.00			\$20.00
3/4	Tripp or Jackie Plymesser		\$50.00			\$50.00
3/11	OK State Council of ESA		\$285.00			\$285.00
3/14	Michelle Harmon		\$40.73			\$40.73
3/16	Francis Srack		\$20.00			\$20.00
2/20	Carole Gilmore		\$20.00			\$20.00
3/25	JG and Barbara Dowler		\$25.00			\$25.00
3/24						
Subtotal of Cash (under \$500) donated in April 2015			\$905.73			\$905.73

Donations \$500 and Over

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
Subtotal of Cash (\$500 and Over) donated in April 2015			\$0.00			\$0.00
Total Donation Amounts (Cash and Property) for April 2015			\$905.73		Total of Value	\$905.73

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2015-20
May 11, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Deaf in April 2015, from individuals, groups and employees.

Approved in regular session on May 11, 2015.

Jack Tucker, Chair
Commission for Rehabilitation Services

lcs

OSD

E-Rate

Resolution

RESOLUTION

Be it resolved that the governing board for OKLAHOMA SCHOOL FOR THE DEAF

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed in the attached report, "E-Rate Requests, FY 2015", for the fiscal year 07/01/2015-06/30/2016.
2. Authorizes payment of the applicant's share subject to the following conditions:
 - (1) approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
 - (2) receipt of services during the fiscal year 07/01/2015-06/30/2016.

Application #	Pre-Discount Amount	E-Rate Amount	Applicant's Share
1003958	\$180,678.00	\$155,581.80	\$25,096.20
1003962	\$23,250.00	\$19,762.50	\$3,487.50
Totals	\$203,928.00	\$175,344.30	\$28,583.70

President

Witness

Subscribed and sworn to me this ____ day of _____, 20__

Notary Public

Commission Expires: _____ # _____

E-Rate Requests, FY 2015 (07/01/2015-06/30/2016)

Applicant Name: OKLAHOMA SCHOOL FOR THE DEAF

Billed Entity #: 230962

471 App #	FRN	Service Provider	SPIN	Category	Pre-Disc Amount	Disct	Requested Amount	Applicant Share
1003958	2738332	Southwestern Bell Telephone Company	143004662	Voice Services	1,145.40	70%	801.78	343.62
	2738333	SBC Long Distance, LLC.	143008823	Voice Services	504.00	70%	352.80	151.20
	2738334	Chickasaw Telephone Company	143002379	Voice Services	17,792.16	70%	12,454.51	5,337.65
	2738335	AT&T Mobility	143025240	Voice Services	6,211.20	70%	4,347.84	1,863.36
	2738337	OneNet (Oklahoma State Regents)	143015254	Internet Access	145,536.00	90%	130,982.40	14,553.60
	2738339	Chickasaw Telecommunications Services, Inc.	143013786	Voice Services	9,489.24	70%	6,642.47	2,846.77

Totals for 471 App # 1003958: 180,678.00 155,581.80 25,096.20

471 App #	FRN	Service Provider	SPIN	Category	Pre-Disc Amount	Disct	Requested Amount	Applicant Share
1003962	2738362	United Systems, Inc.	143004698	Maintenance	23,250.00	85%	19,762.50	3,487.50

Totals for 471 App # 1003962: 23,250.00 19,762.50 3,487.50

Totals for Billed Entity # 230962: 203,928.00 175,344.30 28,583.70