

Commission

for

Rehabilitation Services

June 8, 2015, Regular Meeting

Department of Rehabilitation Services

3535 NW 58th Street, Suite 200

Oklahoma City, OK 73112

**State Of Oklahoma
Commission
for
Rehabilitation Services**

**Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, Oklahoma 73112**

**Monday, June 8, 2015, 10:00 am
Regular Meeting**

Jack Tucker– Commission Chair
Lynda Collins – Commission Vice Chair
Steve Shelton – Commission Member
Linda Santin – Commission Assistant

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|----|--|----------------------|
| 1. | Call to Order and Roll Call | Commission Chair |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Introduction of Guests | Commission Chair |
| 4. | Questions, Concerns, and Comments from the Commissioners | Commission Chair |
| 5. | Public Comments | Public Audience |

Reports

- | | | |
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| 6. | Director's Report with possible Commission discussion. WIOA update, Coaching for Quality Outcomes Update, Research Request, Oklahoma for the Deaf and Hard of Hearing Summer Activity, HJR 1030, ORC 2016 Budget Request, SSA Compliance Review Report, AIM Center Activity, 410 Revenue Report for April 2015, Wellness Coordinator Designated for DRS State Office | Joe Cordova,
DRS Executive Director |
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| 7. | Financial Status Report with possible Commission discussion. The presentation includes the FY15 Summary. | Kevin Statham,
Chief Financial Officer |
| 8. | Personnel Activity Report with possible Commission discussion: The presentation will include the status of vacancy announcements by division, including names and effective dates of selected employees; all separations by division for the previous month; and current FTE status. | Goli Dunkle,
MSD Administrator |
| 9. | Legislative Report with possible Commission discussion. This report is an update on budget, legislation and an interim study. | Kevin Nelson, DRS
Legislative Liaison |
| 10. | VR Division Administrator report with possible Commission discussion. This report contains an update on activities occurring in the Vocational Rehabilitation Division. | Mark Kinnison,
Division of Vocational
Rehabilitation
Administrator |
| 11. | OSD Superintendent Report with possible Commission discussion. The report contains OSD activities during the month of May 2015 with graduation being the highlight. | KaAnn Varner, OSD
Superintendent |

Action Items

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| 12. | Review and Discussion with Possible Vote to Approve the May 11, 2015, Commission for Rehabilitation Services Meeting Minutes | Commission Chair |
| 13. | Review and Discussion with Possible Vote for Approval of Proposed Capital Outlay Requests for FY 2017-2024
Resolution 2015-23 | Kevin Statham, DRS
Chief Financial Officer |
| 14. | Review and Discussion with Possible Vote for Approval of Proposed Expenditure Limits and FTE Count for FY 2016
Resolution 2015-24 | Kevin Statham, DRS
Chief Financial Officer |

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| 15. | Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Blind: Resolution 2015- 21 | Jim Adams,
OSB Superintendent |
| 16. | Review and Discussion with Possible Vote for Approval of Proposed DRS Internal Policy;
DRS 3-3-20-DRS Criminal Background Check | Sandra Wright, PDPS
Unit Administrator |
| 17. | Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Deaf: Resolution 2015-22 | KaAnn Varner,
OSD Superintendent |
| 18. | Review and Discussion with Possible Vote for Approval of 235 Fund FY 2016 Proposed Projects
Resolution 2015-25 | KaAnn Varner,
OSD Superintendent |
| 19. | New Business (“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311) | Commission Chair |
| 20. | Announcements
Date and location of next regular meeting of the Commission for Rehabilitation Services:
Monday, August 10, 2015 at 10:00 a.m.
Department of Rehabilitation Services
3535 NW 58 th Street, Suite 200
Oklahoma City, OK 73112 | Commission Chair |
| 21. | Vote to Convene into Executive Session
<i>Proposed Executive Session:</i>
Discussion regarding the employment of the Superintendent of the Oklahoma School for the Blind as authorized by the Open Meeting Act, 25 O.S. 2011, 307 (B)(1). | Commissioners |
| 22. | Vote to Return to Regular Session | Commissioners |
| 23. | Adjournment | Commission Chair |

Director's Report

REPORT TO COMMISSIONERS
JOE D. CORDOVA, DRS EXECUTIVE DIRECTOR
JUNE 8, 2015

1. Workforce Innovation and Opportunity Act (WIOA) update.
2. Coaching for Quality Outcomes.
3. Research request from PH'D candidate at Michigan State.
4. The Oklahoma Deaf and Hard of Hearing Transition Coalition (DHHTC) to sponsor a self-advocacy activity this summer for deaf and hard of hearing youth and their parents.
5. HJR 1030, the Omnibus Administrative Rules
6. ORC 2016 budget request
7. SSA Compliance Review Report
8. Fundraising luncheon for AIM Center student, Katie Loman
9. April 2015; 410 revenue report

10.

HJR 1030, the omnibus administrative rules.

ORC 2016 budget request

SSA compliance review report

Fundraising luncheon for AIM Center student, Katie Loman

April 2015, 410 revenue report

Designation of Wellness Coordinator for State Office

From: John Connelly <JConnelly@Rehabnetwork.org>

To: cheryl.walsh@alaska.gov; Mitchell, David [DVRS] <David.Mitchell@iowa.gov>; Buddy Hoskinson <Buddy.hoskinson@ky.gov>; Butch.McMillan@mdrs.state.ms.us; 'Schultz, Mark' <Mark.Schultz@nebraska.gov>; Hatz, Lisa <Lisa.Hatz@doe.nh.gov>; Joe D. Cordova <JCordova@okdrs.gov>; Trina M. Lee <Trina.M.Lee@state.or.us>; Eric Weiss <eric.weiss@state.sd.us>; Donna.L.Ashworth@wv.gov; Michael.Greco@dwd.wisconsin.gov; Jim McIntosh <jmcint@wyo.gov>; sjones@utah.gov

cc: Stephen Wooderson

Subject: Research Request Endorsement

Good Morning

CSAVR received and this week endorsed a research request from Susan Sherman, who was on the leadership team for the Georgia VR agency, retired and is now pursuing her PhD at Michigan State. You may know Susan. She has been involved in NRA, CORE and is the incoming President of CRC. She is focused on bringing some of the real world experience to the education of VR staff and leadership. I think we can all appreciate that perspective.

As part of her dissertation, she would like to interview each of you to learn your secrets to success (my interpretation). She selected you because your agencies have met at least 5 of their 6 indicators over the past few years.

Per Susan, the interviews would be conducted online through a "Skype-like" platform. This research is an off-shoot of the RRTC on Evidence Based Practices of which CSAVR is a partner.

CSAVR has asked that Susan share her results with us at the end of her study. We wish to learn from you too and think that this is a wonderful opportunity to gain information that will be very helpful. The CSAVR Research Committee in endorsing this request noted that the information gained will be of benefit to us as we plan for technical assistance and training within CSAVR.

In contacting you we have asked that Susan go to your agency website and use the general contact information listed there to reach you.

We know that you are all busy. We want to thank you for participating in the study. If you have any questions, please do not hesitate to contact me.

John

Friday,
June 12, 2015



Finding Your Voice and Self-Advocacy for Youth

LeDerick Horne, a dynamic spoken word poet and advocate for people with disabilities, will be joining us as we provide a day **just for youth and their families**. Oklahoma high school students who are deaf or hard of hearing and their families are invited to attend this exciting day just for you. Students will need a pen or pencil for the session. During the session, LeDerick will provide a combination of the two topics below.

Finding Your Voice: Visual art, form-poems and other alternatives to standard writing will be used to help students develop a picture of their future-self. The art from this session will be used to help develop short- and long-term goals related to education, independent living and careers.

Self-Advocacy: What is it and How Does it Work? LeDerick will introduce students to the concept of self-advocacy, demonstrate how it works in a variety of situations, and will prepare students to begin advocating for themselves. Students will also understand how self-advocacy skills are linked to identifying and achieving their life goals.

To register, visit: <https://www.surveymonkey.com/r/LeDerickDHHTC2015>

9:30 am-11:30 am



SPONSORED BY
OKLAHOMA DEAF AND HARD
OF HEARING TRANSITION
COALITION



Event Location
Westmoore High School
Lecture Center
12613 South Western Avenue
Oklahoma City, OK 73170

CONTACTS

Kim Osmani (405) 635-2768
Wendi McKenzie (580) 622-4918
E-mail: okdhhtc@gmail.com

From: Kimberly Osmani

Subject: Self-Advocacy Event for Youth who are Deaf/HOH

The Oklahoma Deaf and Hard of Hearing Transition Coalition (DHHTC) is excited to announce an opportunity for high school youth who are deaf and hard of hearing and their parents to participate in a self-advocacy activity this summer. National self-advocate and spoken word poet, LeDerick Horne, will spend 2 hours working with youth and their families on Friday, June 12th from 9:30-11:30 am.

This event is free, and registration will close at 60 total participants. Please be prepared to bring a pen or pencil if you plan to attend. If you have questions, please email okdhhtc@gmail.com. You may register by using the link below.

<https://www.surveymonkey.com/r/LeDerickDHHTC2015>

June 12th 9:30-11:30 am
Westmoore High School
Lecture Center
12613 South Western Avenue
Oklahoma City, OK 73170

Kim

Kimberly Osmani, Transition Coordinator
Oklahoma Department of Rehabilitation Services
5813 South Robinson Avenue
OKC, OK 73109
Office (405) 635-2768
Mobile (405) 343-8071
kosmani@okdrs.gov
www.okrehab.org

OKLAHOMA REHABILITATION COUNCIL

October 1, 2015 - September 30, 2016

Salary

Program Manager (TH)	\$53,364.00
Administrative Assistant (HG)	\$3,689.00
Project Director (LJ)	\$8,963.00
Web Developer (BD)	\$3,587.00
Accountant (LC)	\$5,765.00
Fringe Benefits:(41.68%)	\$31,413.00
Salary Sub-Total:	\$106,781.00

SUPPLIES AND MATERIALS:

Office	\$4,500.00
Instructional & Extension	\$2,000.00
Non Inventoried Equipment:	\$1,500.00
Sub-Total:	\$8,000.00

PRINTING AND BINDING;	\$3,300.00
FOOD SUPPLIES:	\$2,500.00

TRAVEL:

In-State Travel	
Staff	\$4,700.00
Members	\$2,500.00
Out-of-State Travel	
Staff	\$9,000.00
Members	\$5,000.00

Direct Paid Registration

In-State Registon	
Staff	\$1,200.00
Members	\$800.00
Out-of-State Registration	
Staff	\$2,500.00
Members	\$1,350.00
Sub-Total:	\$27,050.00

COMMUNICATION:

Postage/U.S.Mail	\$2,000.00
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OTHER:

Interpreter Services	\$2,500.00
Consultants	\$3,000.00
Professional Membership	\$1,390.00
Sub-Total:	\$6,890.00

SPONSORSHIPS	\$6,000.00
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Indirect Cost 8%	\$13,001.00
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TOTAL EXPENSES	\$175,522.00
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CONTRACT
between
State Department of Rehabilitation Services

and

Oklahoma State University
Seretean Wellness Center
I.D. #1-736017987-E2

ARTICLE I: INTRODUCTION

This contract is entered into this **1st** day of **October, 2015**, by the Department of Rehabilitation Services (DRS) and Seretean Wellness Center at Oklahoma State University, for the provision of staff support services for the Oklahoma Rehabilitation Council (Council) as set forth in Section 105 of the Rehabilitation Act of 1973, as amended by the Rehabilitation Act Amendments of 1998, and Section 4.2 of the State Plan, and Section 101(a)(36)(A)(i) of the Rehabilitation Act. The funding for this contract has been provided, in whole or in part, under CFDA #84.126A.

ARTICLE II: CONTRACT PERIOD

This contract shall become effective the **1st** day of **October 2015**, and shall terminate at the close of the **30th** day of **September, 2016**, unless otherwise specified within the contract cancellation clause (Article XIV). Costs incurred prior or subsequent these dates are unallowable.

ARTICLE III: AWARD AMOUNT

The financial obligation of DRS shall be limited to **\$175,522.00**. The DRS shall pay for the services provided throughout this contract with Title I Administration funds as partial compliance with Federal Register, 34 CFR 367 and OMB A-87. Indirect costs will not exceed 8% of the total contract award, in accordance with Department of Rehabilitation Services policy, DRS:3-9-22 (a). This contract will not exceed percentage or shares or contract total.

ARTICLE IV: OFFICIALS AND EMPLOYEES NOT TO BENEFIT

No official or employee of DRS shall receive any share or part of this contract, or any benefit that may arise. No employee of DRS shall serve as an officer of OSU.

ARTICLE V: GRANTEE OBLIGATIONS

OSU has established and will maintain a support office, devoting the services of a Program Manager at 100% time, to the work of the Council.

TECHNICAL SUPPORT

DRS to provide technical support as needed for Council support.

PROGRAM MANAGER

1. Monitors and coordinates all information between the DRS and the Council.
2. Perform a wide range of general, technical, confidential, sensitive, and administrative office activities.
3. Coordinate multiple meetings and conference calls for all Committees of the SRC.
4. Provide background materials and identify issues for the full Council and Committees.
5. Advises the Council on matters pertaining to daily business functions.
6. Drafts the Annual Report in collaboration with the Executive Committee, Council, including the collection of input for content, layout, production, and distribution.
7. Develops the Council operating budget with input from the Executive Committee in conjunction with the Council, for review and approval of the DRS.
8. Works with the DRS SRC Liaison Assistant regarding Council financial transactions.
9. Supervises staff while retaining responsibility for overall operation of the office.
10. Primarily responsible for orienting new Council members.
11. Coordinate in conjunction with the DRS and under Council guidance appropriate community involvement to solicit input on vocational services statewide.
12. In cooperation with each Committee, and with the approval of the full Council, facilitates the development and implementation of the SRC Work Plan. Monitors the Work Plan and recommends changes as necessary.
13. Act as Council staff liaison to the Commission for Rehabilitation Services. Provides the Council a summary of pertinent issues attached to the formal minutes of each Commission meeting.
14. Act as Council staff liaison developing strong linkages between other Councils and the DRS.
15. Primarily responsible for assisting the Office of the Governor, Director of Appointments, in recruiting new members.
16. Responds to requests from Council members, and other consumers, for information about the Council and its activities in a timely and accurate manner.

17. Foster and facilitate the coordination of SRC with other Councils as specified in the law and with other groups dealing with disability issues.
18. Attend legislative meetings and track legislative activities pertaining to disability issues and assist the Legislative Committee in informing the Council.
19. Encourage, establish, and foster relationships with community groups working either individually or in conjunction with Council members.

ADDITIONAL RESPONSIBILITIES

1. OSU, as Contractor, will participate with the Council Executive Committee in the performance evaluation of the Program Manager and, should it become necessary, in the hiring of a Program Manager.
2. OSU, as Contractor, agrees to participate in the following activities:
 - a. Meet on a regularly scheduled basis with the DRS and the Council Chair to review contractual activities and engage in necessary planning.
 - b. Respond to correspondence and inquiries made from both the Council and DRS.
 - c. Collaborate with the Council and DRS in the planning and implementation of agreed upon assessments and evaluation of this contract.
3. OSU, as Contractor, agrees to provide legal counsel and other relevant administrative services for the Council.

OSU agrees to comply with DRS's requirements pertaining to the protection, use and release of personal information. OSU will hold confidential all personal information about individuals served by DRS under this contract, including lists of names, addresses, photographs, records of evaluation, and all other records about the client. The use of information and records concerning individuals must be limited only to purposes directly connected with the Seretean Wellness Center at Oklahoma State University and/or DRS, including project evaluation activities. This information may not be disclosed, directly or indirectly, other than in the administration of the project unless consent of the agency providing the information and the individual or his/her representative to whom the information applies is obtained in writing. The final product of the project may not reveal any personal identifying information without written consent of the individual or his/her representative.

ARTICLE VI: REIMBURSEMENT PROCEDURES

Payment by the Department of Rehabilitation Services for reimbursable costs will be made only upon receipt from OSU of documented claims in the format prescribed by DRS. Claims must indicate the specific line items being charged and supporting documentation (i.e. invoices, receipts, time sheets) must be attached.

The travel expenses to be incurred by OSU pursuant to the contract for services shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act. OSU shall be responsible for all travel arrangements and provide supporting documentation for reimbursement.

Any cost items claimed by OSU that are subsequently disallowed by DRS as cost items in this agreement, shall be reimbursed to DRS by OSU upon demand. The amount to be reimbursed by OSU shall be determined by DRS. DRS may deduct such amounts from subsequent payments to be made to OSU hereunder without prejudice. OSU may transfer funds between budget categories without prior approval not to exceed 10% of the approved budget total for the category from which the transfer is to be made.

ARTICLE VII: ACCOUNTS AND REPORTS

OSU agrees to maintain sufficient records, books, ledgers, and documentation to show fiscal responsibility and to allow inspection, monitoring, auditing, and evaluation of expenditures. Fiscal records shall accurately account for expenditures of DRS's funds using Generally Accepted Accounting Principles, and shall reflect the total income and expenditures of OSU from all sources. OSU agrees to make such books, records, ledgers and documentation available at reasonable times to representatives of DRS for inspection, audit and certification as deemed necessary by DRS.

All OSU fiscal and program records shall be maintained and protected during the term of this contract and for four (4) years following termination of the contract. If an audit, litigation, or other action involving such records starts before the end of the four year period, the records shall be maintained until all issues arising out of the action are resolved or until the end of the four years, whichever is later.

ARTICLE VIII: AGENCY REVIEW

The DRS and the Council shall periodically review the performance of OSU under this contract. If DRS determines that the responsibilities of OSU pursuant to this agreement are not being adequately performed, or if DRS determines that a change in the nature or scope of services to be provided under this contract requires modification, the parties shall attempt to resolve the issues amicably and to agree upon any needed changes to this agreement to implement the adjustments required. If the parties are unable to reach agreement, the parties shall be discharged from any further obligations under the terms of this agreement. The DRS has the right, at all reasonable times, to inspect, investigate or otherwise evaluate the services performed. OSU shall provide all reasonable assistance for the convenience of DRS. The DRS shall have access to and the right to examine program and financial records during the period they are required by this contract to be maintained or retained. OSU shall participate and cooperate in such examinations. The DRS shall choose the location of the investigation or evaluation.

ARTICLE IX: INSURANCE

Subject to the provisions, limitations, and exclusions of the Oklahoma Governmental Tort Claims Act, OSU agrees to procure and maintain insurance as required by law, regulations, or as set forth by DRS. OSU assures they have valid liability insurance coverage and that the coverage will be maintained throughout the life of the contract. OSU will notify DRS prior to the cancellation date.

ARTICLE X: CIVIL RIGHT AND GRIEVANCE OBLIGATION

OSU is an equal opportunity employer, a provider of services and/or assistance, is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. OSU assures compliance with the Americans with Disabilities Act of 1990 (P.L. 101-336) and all amendments and requirements imposed by the regulations issued pursuant to this act.

In the event a grievance is filed by a client of the DRS against OSU for non-compliance to contract specifications, OSU will be required to respond in writing to the specific complaint(s). If, after review by the DRS, a violation is determined to have occurred, further action may be taken.

ARTICLE XI: TAX OBLIGATION

OSU shall pay all current and applicable city, state and federal taxes, licenses and assessments due to this work, including those required by the Federal Insurance Contributions Act and the State Unemployment Tax Acts.

ARTICLE XII: INDEPENDENT CONTRACTOR

The services to be performed under the contract shall not be subcontracted in whole or in part, to any other person or entity without written approval by the DRS. The terms of this contract and such additional terms as the DRS may require shall be included in any subcontract, and approval of the subcontract shall not relieve OSU of any responsibility for performing this contract.

ARTICLE XIII: COMPLIANCE WITH FEDERAL AND STATE LAW

OSU shall be subject to all applicable state and federal laws, rules and regulations, and all amendments thereto. OSU agrees to devote special attention to its responsibilities under state statutes, observance of the compliance with the requirement thereof shall be the responsibility of OSU, without reliance on or direction by the DRS.

ARTICLE XIV: CANCELLATION CLAUSE

In the event OSU fails to meet the terms and conditions of the contract or fails to provide services in accordance with the provisions of the contract, the DRS may, upon written notice of default to OSU, cancel the contract. Such cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided by law.

ARTICLE XV: TERMINATION CLAUSE

This contract is subject to the availability of State and/or Federal funds. If such funds become unavailable, or if the total amount of funds allocated hereunder should become depleted or reduced during the term of this agreement, and no other funding is found, this agreement may then be either reduced or terminated prior to completion of the contract period. This contract may be terminated in whole or in part, by either party by giving ninety (90) days written notice to the other party prior to the date of termination.

OSU agrees that the award is based on an indefinite quantity of goods or services which may or may not be utilized at the option of the DRS. The DRS reserves the right to increase or decrease the quantity of goods or services received and any funds encumbered without prior notification to, or approval from, OSU. Neither OSU nor any other parties may rely upon any amount set by the DRS in the contract or otherwise as a guarantee, warrantee or any other promise of receipt or payment of that amount, except for those goods or services provided and accepted by DRS pursuant to this contract.

Upon notice of termination, OSU shall immediately cancel its outstanding commitments hereunder, covering the procurement of materials, supplies, equipment and miscellaneous items. OSU shall exercise all reasonable diligence to conduct the cancellation or diversion of its outstanding commitments covering personal services to the extent that they relate to the performance of any work terminated by the notice.

OSU agrees to settle all outstanding liabilities and all claims arising from the cancellation of commitments, with approval or ratification of DRS in the manner, at the time, and to the extent directed by DRS, all rights, title and interest of OSU under the orders and agreements so terminated, in which case shall have the right, at its discretion, to settle or pay claims arising out of the termination orders and agreements.

Neither party is authorized to unilaterally change any element of this contract with the exception of those changes specifically addressed and allowed elsewhere in this contract. All changes shall be consummated by formal written amendments agreeable to both DRS and OSU.

ARTICLE XVI: INDEPENDENT AUDIT

OSU agrees to have an annual certified audit, conducted by a certified public accountant or public accountant who has a valid, current permit to practice public accounting in the State of Oklahoma. This audit must be performed as instructed in the Single Audit Act of 1984, OMB Circular A-133. This requires both a federal compliance audit and financial examination. OSU agrees to provide a signed copy of said certified audit within one-hundred-eighty days following the end of the contract period.

These assurances are given for obtaining any Federal subgrants, under P.L. 98-527, any state funds, or any other amendments extended after the date hereof to OSU by DRS. OSU recognizes and agrees that such Federal/State financial assistance will be extended in reliance on the representations and agreements made in these assurances, and that the United States and the State of Oklahoma shall have the right to seek judicial enforcement of same. These assurances are binding on the applicant, its successors, and transferees, and assignees.

ARTICLE XVII: OWNERSHIP OF EQUIPMENT

Any equipment or other tangible object purchased with the funds provided by this contract shall be the property of the DRS and shall be held, maintained and insured by OSU for the benefit of the DRS. Upon termination, for whatever reason, the DRS may demand the return of such equipment or materials at OSU's sole cost and expense. The OSU assures notification of the DRS prior to relocation or substantial alteration of such equipment or materials.

ARTICLE XVIII: **FFY 2016 BUDGET**
(Refer attachment for detail)

TOTAL **\$175,522.00**

ARTICLE XIX: SIGNATURES

Dr. Sheryl A. Tucker, Interim Vice-President for Research Date
Oklahoma State University

Joe Cordova, Director Date
Department of Rehabilitation Services



SOCIAL SECURITY

May 26, 2015

Mr. Joe Cordova
Executive Director
Oklahoma Department of Rehabilitation Services
3535 N.W. 58th Street, #500
Oklahoma City, OK 73112

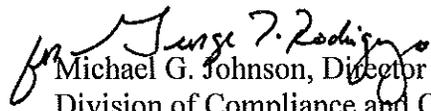
Dear Mr. Cordova:

On May 12, 2015, the Social Security Administration (SSA) conducted a review of the technical, procedural, and administrative controls implemented by the Department of Rehabilitation Services to comply with the system security requirements included in the Information Exchange Agreement (IEA) between our agencies. The purpose of the review was to verify that appropriate security safeguards remain in place to protect the confidentiality of information supplied by SSA.

During the review, we interviewed several members from your staff involved in the protection and use of SSA provided information. In addition to the interviews, we requested and examined agency documents pertaining to policies and procedures associated with SSA provided information. The enclosed report contains the results of the review.

On behalf of SSA, I thank you and your staff for your commitment to protect SSA provided information and the hospitality shown to my review team. Please refer any questions regarding the report to Haffiz Momodu by phone at (410) 965-0018 or by e-mail at Haffiz.Momodu@ssa.gov.

Sincerely,


Michael G. Johnson, Director
Division of Compliance and Oversight
Office of Information Security
Office of Systems

Enclosure: Oklahoma Department of Rehabilitation Services Report

May 26, 2015

Report No. 2015-OK

cc:

Mr. Jason Price

Program Manager

Oklahoma Department of Rehabilitation Services

3535 N.W. 58th Street, #500

Oklahoma City, OK 73112

**OKLAHOMA DEPARTMENT OF
REHABILITATION SERVICES**

**Social Security Administration
Compliance Review Report**



Office of the Deputy Commissioner for Systems
Office of Information Security
Director of Compliance and Oversight
Michael G. Johnson

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES

SUMMARY

On May 12, 2015, representatives of the Social Security Administration's (SSA), Office of Systems, Office of Information Security, Division of Compliance and Oversight, visited the Oklahoma Department of Rehabilitation Services (DRS) to perform a security review in accordance with the Information Exchange Agreement (IEA) between SSA and DRS.

The purpose of the review was to assess policies, technical controls, and internal controls implemented by DRS to protect SSA provided information, under the auspices of the agreement between the two agencies. During the review, SSA representatives met with DRS management officials and employees to examine numerous documents and observe technical controls related to the security of SSA provided information.

The review did not identify any weakness in security controls implemented by DRS that puts SSA provided information at high risk for misuse and improper disclosure. Following are details of our review.

General System Security Design and Operating Environment

SSA has no findings or recommendations in this area.

System Access Control

SSA has no findings or recommendations in this area.

Automated Audit Trail System

SSA has no findings or recommendations in this area.

Personally Identifiable Information (PII)

SSA has no findings or recommendations in this area.

Monitoring and Anomaly Detection

SSA has no findings or recommendations in this area.

Management Oversight and Quality Assurance

SSA has no findings or recommendations in this area.

Data and Communications Security

SSA has no findings or recommendations in this area.

Incident Reporting

SSA has no findings or recommendations in this area.

Security Awareness and Employee Sanctions

SSA has no findings or recommendations in this area.

Contractors of Electronic Information Exchange Partners

SSA has no findings or recommendations in this area.

Conclusion

Our review did not identify any significant weaknesses in OK DRS protection of SSA provided information that would put it at high risk for misuse and improper disclosure. OK DRS remains compliant with their current CMPPA Agreement with SSA.

- To assist in maintaining your agency's compliance with our requirements, please advise us if changes occur in your business process or IT infrastructure that could affect the security of SSA provided information, which may require a new Security Design Plan (SDP). We require 120 days to review a SDP.

May 26, 2015
Date

for George T. Rodriguez
Michael G. Johnson
Director of Compliance and Oversight
Office of Information Security
Office of Systems
Social Security Administration

Email from Pepper Watson sent May 7th, 2015

I BIG THANK YOU to all of those who participated in the fundraising luncheon for AIM Center student, Katie Loman. We raised

\$500... **\$500!**

The lunch was delicious, company was great and a grand time was had by all. Thank you again for your participation. I will be presenting Katie and her Mother with the money on Tuesday morning at her high school. This is a very deserving young lady!

Thank

you

Pepper,

OK Ex Officio Trustee

Director, AIM Center

405-522-0523 1-800-523-0288

FAX: 405-521-4033

Copy of Email from Jason Price sent May 20, 2015

I'm proud to announce that we had another big month in terms of 410 revenue! The April 2015 410 revenue report reveals 33 additional individuals reaching the life-changing plateau of SGA level employment sustained over at least 9 months. This results in \$435,410.54 in revenue! As of April 30, 2015, we stand at 122 individuals earning this honor which equates to \$1,685,990.22 in actual revenue coming back into the state. It's even more exciting when you consider that SSA estimates \$7 in trust fund savings for every dollar reimbursed to us. Let's keep it up! Report attached with deposit notice.

Have a great Wednesday!

Financial Status Report

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs Agency Summary

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	77,245,588.00	50.4%	57,989,517.63	75.1%	18,200,201.61	98.6%
Travel	1,746,351.00	1.1%	1,351,736.12	77.4%	76,962.43	81.8%
General Operating	20,424,121.00	13.3%	12,386,397.13	60.6%	7,505,127.04	97.4%
Office Furniture & Equipment	3,190,519.00	2.1%	1,138,447.76	35.7%	607,881.09	54.7%
Client / General Assistance	40,871,964.00	26.7%	24,132,767.61	59.0%	15,801,046.32	97.7%
Indirect Cost	9,646,176.00	6.3%	7,054,438.94	73.1%	2,591,737.06	100.0%
Total	153,124,719.00	100.0%	104,053,305.19	68.0%	44,782,955.55	97.2%

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs						
Vocational Rehabilitation and Visual Services						
	% of Total		% Expended		Encumbrances	% Used
	Budget	Budget	Expenditures	Expended		
Personnel	27,743,828.00	35.7%	20,563,714.03	74.1%	6,568,201.99	97.8%
Travel	1,357,750.00	1.7%	1,140,160.04	84.0%	18,669.99	85.3%
General Operating	9,523,277.00	12.2%	5,353,399.62	56.2%	3,894,027.60	97.1%
Office Furniture & Equipment	1,912,262.00	2.5%	751,780.82	39.3%	340,010.48	57.1%
Client / General Assistance	31,998,790.00	41.2%	18,036,079.00	56.4%	13,161,917.34	97.5%
Indirect Cost	5,223,032.00	6.7%	3,652,548.80	69.9%	1,570,483.20	100.0%
Total	77,758,939.00	100.0%	49,497,682.31	63.7%	25,553,310.60	96.5%

Vocational Rehabilitation Grant						
	% of Total		% Expended		Encumbrances	% Used
	Budget	Budget	Expenditures	Expended		
Personnel	25,082,021.00	34.5%	18,532,598.22	73.9%	5,871,170.81	97.3%
Travel	1,285,400.00	1.8%	1,084,959.81	84.4%	18,344.99	85.8%
General Operating	8,379,690.00	11.5%	4,689,255.02	56.0%	3,666,508.79	99.7%
Office Furniture & Equipment	1,798,912.00	2.5%	743,061.30	41.3%	334,160.76	59.9%
Client / General Assistance	31,238,164.00	42.9%	17,581,392.66	56.3%	12,881,838.41	97.5%
Indirect Cost	4,949,493.00	6.8%	3,455,115.78	69.8%	1,494,377.22	100.0%
Total	72,733,680.00	100.0%	46,086,382.79	63.4%	24,266,400.98	96.7%

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs						
Oklahoma School for the Blind						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	5,461,797.00	66.9%	4,229,715.83	77.4%	1,222,652.47	99.8%
Travel	56,000.00	0.7%	46,360.51	82.8%	0.00	82.8%
General Operating	1,699,620.00	20.8%	1,174,085.85	69.1%	464,597.06	96.4%
Office Furniture & Equipment	353,079.00	4.3%	120,185.03	34.0%	61,211.65	51.4%
Client / General Assistance	100,174.00	1.2%	53,924.47	53.8%	8,190.19	62.0%
Indirect Cost	488,903.00	6.0%	383,518.06	78.4%	105,384.94	100.0%
Total	8,159,573.00	100.0%	6,007,789.75	73.6%	1,862,036.31	96.4%

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs						
Oklahoma School for the Deaf						
	% of Total		% Expended		Encumbrances	% Used
	Budget	Budget	Expenditures	Expended		
Personnel	6,962,245.00	63.9%	5,503,446.70	79.0%	1,400,273.92	99.2%
Travel	38,900.00	0.4%	28,842.97	74.1%	408.80	75.2%
General Operating	2,327,371.00	21.4%	1,433,265.86	61.6%	910,228.90	100.7%
Office Furniture & Equipment	366,178.00	3.4%	206,927.86	56.5%	34,927.10	66.0%
Client / General Assistance	583,000.00	5.3%	408,203.43	70.0%	75,499.50	83.0%
Indirect Cost	620,605.00	5.7%	527,473.14	85.0%	93,131.86	100.0%
Total	10,898,299.00	100.0%	8,108,159.96	74.4%	2,514,470.08	97.5%

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs						
Disability Determination Division						
	% of Total			%		
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	30,957,668.00	66.1%	23,068,499.16	74.5%	7,518,398.93	98.8%
Travel	152,000.00	0.3%	41,871.48	27.5%	52,125.61	61.8%
General Operating	3,985,086.00	8.5%	2,747,409.57	68.9%	1,444,185.86	105.2%
Office Furniture & Equipment	269,000.00	0.6%	24,349.09	9.1%	155,934.50	67.0%
Client / General Assistance	8,190,000.00	17.5%	5,634,560.71	68.8%	2,555,439.29	100.0%
Indirect Cost	3,307,046.00	7.1%	2,489,014.42	75.3%	818,031.58	100.0%
Total	46,860,800.00	100.0%	34,005,704.43	72.6%	12,544,115.77	99.3%

Department of Rehabilitation Services Financial Status Report FY 15

As of April 30, 2015

All Programs		DRS Support Services				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,120,050.00	64.8%	4,624,141.91	75.6%	1,490,674.30	99.9%
Travel	141,701.00	1.5%	94,501.12	66.7%	5,758.03	70.8%
General Operating	2,888,767.00	30.6%	1,678,236.23	58.1%	792,087.62	85.5%
Office Furniture & Equipment	290,000.00	3.1%	35,204.96	12.1%	15,797.36	17.6%
Indirect Cost	6,590.00	0.1%	1,884.52	28.6%	4,705.48	100.0%
Total	9,447,108.00	100.0%	6,433,968.74	68.1%	2,309,022.79	92.5%

Department of Rehabilitation Services

Financial Status Report FY 15

As of April 30, 2015

Personnel

Salary Expense

Insurance Premium -Health-Life, etc

FICA-Retirement Contributions

Inter/Intra Agency Payment for Personal Services

Travel

Travel - Agency Direct

Travel - Reimbursements

General Operating

AFP Encumbrances

Bond Indebtedness and Expenses

Buildings-Purchase, Construction and Renovation

General Operating

Maintenance & Repair

Miscellaneous Administration Fee

Professional Services

Production, Safety, Security

Refunds, Indemnities, Restitution

Rent Expense

Scholarships, Tuition and Other Incentive-Type Payments

Shop Expense

Specialized Supplies & Materials

Office Furniture & Equipment

Library Equipment & Resources

Office Furniture & Equipment

Client / General Assistance

Social Service and Assistance Payments

Indirect Cost

Personnel

Report

PERSONNEL ACTIVITY REPORT AS OF MAY 25, 2015

FILLED AND VACANT POSITIONS							
Personnel Activity = 5 vacant positions filled / 31 positions in Announcement or Selection Process							
Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent Date Filled
EXECUTIVE	Programs Field Representative / 0624	9/30/2014	EXECUTIVE	4/24/2015	5/07/2015	15-098	App list sent 5/12/2015
FSD	Budget Analyst III / 0983	3/01/2015	FSD	4/10/2015	4/23/2015	15-091	App list sent 5/06/2015
MSD	Administrative Assistant I / 0858	2/17/2015	MSD – CDS	4/16/2015	4/29/2015	15-093	App list sent 5/04/2015
MSD	Training Specialist / 0916	10/18/2011	MSD – HRD	5/20/2015	6/02/2015	15-104	Currently open
DDD	Disability Medical Consultant(TEMP) / 1251	8/28/2014	DDD				Rebecca Reynolds 5/11/2015
OSB	Direct Care Specialist II / 0638	10/1/2013	OSB	1/22/2015	2/4/2015	15-069	App list sent 2/11/2015
OSB	Police Officer II / 0787	12/13/2014	OSB	2/13/2015	3/05/2015	15-075	Devon Sullivan 5/04/2015
OSB	Independent Living Instructor / 0852	2/04/2015	OSB	4/24/2015	4/30/2015	15-097	App list sent 5/12/2015
OSD	Teacher / 0635	1/17/2014	OSD	7/10/2014	Until Filled	15-004	Currently open
OSD	Teacher / 0413	7/31/2014	OSD	7/23/2017	Until Filled	15-009	App list sent 8/12/2014
OSD	Principal / 0414	7/15/2011	OSD	12/31/2014	Until Filled	15-062	Currently open
OSD	Secretary V / 0998	8/08/2014	OSD	1/22/2015	2/4/2015	15-067	App list sent 2/19/2015
OSD	Direct Care Specialist III / 0105	2/01/2015	OSD	2/11/2015	2/24/2015	15-073	App list sent 3/06/2015
OSD	Administrative Assistant I / 0353	4/10/2015	OSD	4/06/2015	4/20/2015	15-090	App list sent 5/05/2015
OSD	Housekeeping/Custodial Worker / 1026	3/29/2015	OSD	4/15/2015	4/29/2015	15-094	Judy Knapp 5/20/2015

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann #	Action/Incumbent	Date Filled
VR	VR Specialist IV / 0929	8/31/2014	VR26 – Claremore	9/19/2014	10/9/2014	15-028	App list sent 10/17-2014	
VR	VR Specialist III / 0166 Rehabilitation Technician III / 0962	8/31/2014	VR45 – Tulsa	1/15/2015	2/4/2015	15-066	App list sent 2/11/2015	
VR	Rehabilitation Technician III / 1188	11/19/2014	VR78 – Tahlequah	2/05/2015	2/25/2015	15-071	App list sent 3/10/2015	
VR	Rehabilitation Technician III / 1187	2/05/2015	VR97 – Guymon	2/18/2015	3/10/2015	15-078	App list sent 3/18/2015	
VR	VR Specialist III / 0500 Rehabilitation Technician III /	9/12/2012	VR03 – Ardmore	3/09/2015	3/23/2015	15-083	Gerald Mason	5/13/2015
VR	VR Specialist IV / 0478 Rehabilitation Technician III /	12/05/2014	VR36 – OKC	3/11/2015	3/24/2015	15-087	LaSharrell Mosley	5/18/2015
VR	VR Specialist IV / 0967 Rehabilitation Technician III /	2/18/2015	VR06 – Duncan	4/1/2015	4/15/2015	15-089	App list sent 5/05/2015	
VR	VR Specialist IV / 0967 Rehabilitation Technician III /	4/01/2015	VR02 – Altus	4/15/2015	4/28/2015	15-092	App list sent 5/05/2015	
VR	VR Specialist IV / 0967 Rehabilitation Technician III /	11/27/2012	VR22 – Norman	4/24/2015	5/08/2015	15-096	App list sent 5/13/2015	
VR	VR Specialist IV / 0967 Rehabilitation Technician III /	11/01/2014	VR13 – McAlester	5/7/2015	5/20/2015	15-099	App list sent 5/26/2015	
VR	Programs Manager II / 7072	3/01/2015	VR66 – Tulsa	5/13/2015	7/13/2015	15-101	Currently open	
VR	VR Specialist III / 0024 Assistive Technology Specialist	3/10/2015	VR56 – Woodward	5/13/2015	6/02/2015	15-103	Currently open	
VR	VR Specialist III / 0024 Assistive Technology Specialist	9/30/2012	VR36 – OKC	5/20/2015	6/09/2015	15-106	Currently open	

Division	Title/PIN	Date Vacated	Location	Begin Date	End Date	Ann. #	Action/Incumbent	Date Filled
VS	Vending Facility Business Consultant II / 0170	4/01/2014	VS33 – OKC	10/22/2014	11/4/2014	15-041	App list sent 11/12/2014	
VS	Vending Machine Technician I / 1027	10/27/2014	VS33 – OKC	12/17/2014	12/30/2014	15-057	App list sent 1/12/2015	
VS	VR Specialist IV / 1038	12/31/2014	VS73 – OKC	12/31/2014	1/13/2015	15-061	App list sent 1/20/2015	
VS	Programs Manager II / 0193	6/23/2014	VS91 – Tulsa	3/12/2015	4/01/2015	15-088	App list sent 4/09/2015	
VS	VR Specialist III / 1033	7/14/2014	VS73 – OKC	4/24/2015	5/14/2015	15-095	App list sent 5/18/2015	
VS	Rehabilitation of the Blind Specialist II / 0218	1/01/2015	VS91 – Tulsa	5/07/2015	6/05/2015	15-100	Currently open	
VS	Assistive Technology Coordinator / 1133	6/12/2012	VS90 – OKC	5/13/2015	Until Filled	15-102	Currently open	
VS	VR Specialist II / 0730	3/30/2012	VS64 – Tulsa	5/20/2015	6/02/2015	15-105	Currently open	

NOTE: Waiting for HCM-9 = Waiting for HCM to return HCM-9's to inform if applicant meets minimum qualifications for position.

Waiting for E-List = Waiting to receive electronic applicant log from HCM.

Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

RESIGNATIONS/RETIREMENTS/SEPARATIONS = 8

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

NONE

DIVISION OF VOCATIONAL REHABILITATION

Fowler, Karen – VR Specialist IV – VR44-Stillwater, Resigned 4/30/2015 (14 years 7 months)

Mayo, Cathy – Rehabilitation Technician III – VR12-Lawton, Retired 5/01/2015 (19 years 4 months)

VISUAL SERVICES DIVISION

Jordan, Grace – VR Specialist III – VS64-Tulsa, Resigned 4/30/2015 (3 years 9 months)

Leatherman, Lori – Rehabilitation Technician (SWIP) – VS62-Muskogee, Discharged 5/01/2015 (11 months)

DVR/DVS-HRD

NONE

OKLAHOMA SCHOOL FOR THE BLIND

NONE

OKLAHOMA SCHOOL FOR THE DEAF

Sledd, Robin – Counselor I, Discharged 5/01/2015 (8 years 5 months)

DISABILITY DETERMINATION DIVISION

Burke, Brian – DD Specialist II, Resigned 4/30/2015 (8 years 7 months)

Faulkner, William – DD Specialist III, Resigned 5/15/2015 (5 years 11 months)

Keeler, Jason – DD Specialist I, Resigned 5/11/2015 (3 years 10 months)

CURRENT FTE STATUS FY 2015

FTE as of May 25, 2015

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	74.50	62.80	4.00	(0.00)	66.80
Vocational Rehabilitation	277.00	238.00	11.00	(3.00)	246.00
Visual Services	144.00	121.00	8.00	(2.00)	127.00
DVR/DVS-HRD	8.00	10.00	0.00	(0.00)	10.00
Oklahoma School for the Blind	94.50	88.50	2.00	0.00	90.50
Oklahoma School for the Deaf	126.50	117.00	6.00	0.00	123.00
Total (NON-EXEMPT)	724.50	637.30	31.00	(5.00)	663.30
Disability Determination Division (EXEMPT)	368.00	309.50	0.00	0.00	309.50
TOTAL NON-EXEMPT & EXEMPT	1092.50	946.80	31.00	(5.00)	972.80

Authorized Agency FTE Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Joe Cordova, Director
 Cheryl Gray, Chief of Staff
 Kevin Statham, Chief Financial Officer
 Goli Dunkle, Division Administrator
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Linda Santin, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Paul Adams, Project Coordinator

Legislative

Report

June Legislative Report

The session is over and the legislature got out one a week early. Most thank term limits for Rep. Mike Reynolds as the explanation for their increased efficiency. However, when you have no money you have few choices as well.

Budget:

On May 18th, budget officials announced a deal to spend \$7.19 billion., 37 million less than last year despite having \$611 million less to spend. This was accomplished primarily through a lot of one time funds including taking funds from:

- Constitutional Reserve Fund (Rainy Day Fund) budget stabilization: \$150M
- Agency revolving account reconciliation: \$125.2M
- Cash Flow Reserve Fund: \$121M
- Unclaimed Property Fund: \$50M
- County Improvement Roads and Bridges fund: \$50M
- Tax Commission compliance initiative: \$31.4M
- Workers' compensation insurance premium tax / Multiple Injury Trust Fund apportionment reform: \$24.2M

Many agencies received cuts of around 7.25-percent, a summary is attached. Eight agencies received more funds, including:

- \$18M, or 1.9%, to Oklahoma Health Care Authority for operations
- \$15.9M line item to Department of Human Services for Pinnacle Plan
- \$14M, or 2.97%, to Department of Corrections for operations
- \$4.6M, or 4.8%, to Department of Public Safety for second half of trooper raise
- \$2.5M, or 2.6%, to Office of Juvenile Affairs for female facility operations
- \$2M, or 0.6%, to Oklahoma Department of Mental Health and Substance Abuse Services for operations And
- \$400,000, or 1.3%, to Department of Rehabilitative Services for federal match

We are pleased that we're a part of this group. However, remember that they will need to make up about \$450 million next year, just to break even.

Legislation:

As of May 26th, all bills have been either signed or vetoed, except for the budget bills. Our watch list is attached. On bills affecting us, our DRS limits bill, SB 842, passed the legislature without objection and is waiting on the Governor's desk. It is the only bill we are still waiting for the Governor to act upon.

There are a few notable bills that did not get heard. SB 436, the Senate's version of the Uber bill, was supposed to reemerge from conference committee as a taxi deregulation bill. However, it never got a hearing. Also, HJR 1030, the Ominous administrative rules bill, passed the House, but was not heard in the Senate. Consequently, the Governor must decide by the 17th whether to approval all administrative rules or reject them. Because of controversy over Department of Agriculture and Athletic Commission rules, it is possible but not likely that the Governor may reject all rules.

Finally, interim study proposals are due by the 17th and Rep.Kern has filed a study on HB 1512, the deaf interpreter bill. We may have a busy summer.

Watch list

Tracking List Bill Index

10 Bills On Report

Bill # Information

HB1376  **Paraphrase:** HB1376, by Rep. Randy McDaniel, R-Edmond and Sen. Rick Brinkley, R-Owasso, specifies the employees eligible for a defined contribution system established by the Oklahoma Public Employees Retirement System as those in a full-time position or a position that is more than half-time and qualifies for employee benefits. It allows an employee who begins participating in a defined benefit plan on or after November 1, 2015, in one of the positions listed, to continue to participate in the defined benefit plan only as long as he or she continues to be employed in that position. (Amended by House, Amended by Senate, Committee Substitute) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 05/12/2015

HB1614  **Paraphrase:** HB1614, by Rep. Katie Henke, R-Tulsa and Sen. Jason Smalley, R-Stroud, creates the Oklahoma Transportation Network Company Services Act. The bill regulates transportation network companies, services and drivers. The bill prohibits transportation network companies (TNCs) or TNC driver from being considered motor carriers of persons defined in Title 47 of the Oklahoma Statutes, or considered to provide taxicab or for-hire vehicle services. The bill prohibits a person from operating a TNC in Oklahoma without first having obtained a permit from the Corporation Commission. It requires TNCs to maintain an agent for service of process in Oklahoma. It permits TNCs to determine and charge a fare for the services provided to passengers. It requires a TNC's software application or website to display a picture of the TNC driver and the license plate number of the motor vehicle utilized for providing the TNC service before the passenger enters the TNC driver's vehicle. It requires the TNC to transmit an electronic receipt to the passenger that list a set list of information within a reasonable period of time following the trip. It requires that TNCs to implement a zero-tolerance policy on the use of drugs or alcohol while a TNC driver is providing TNC services, and is required to provide notice of this policy and its procedures on its website. It requires that TNCs require any motor vehicle or vehicles that a TNC driver will use to provide TNC services meets the equipment standards required of private motor vehicles under Title 47 of the Oklahoma Statutes. It requires that a TNC driver exclusively accept rides booked through a TNC's digital network or software application service, and is prohibits to solicit or accept street hails. It requires TNCs to adopt a policy prohibiting solicitation or acceptance of cash payments from passengers. It requires TNCs to adopt a policy of nondiscrimination on the basis of destination, race, color, national origin, religious belief or affiliation, sex, disability, age, sexual orientation, or gender with respect to passengers and potential passengers and notify TNC driver of such policy. It exempts TNCs from political subdivision regulation and oversight. (Amended by House, Amended by Senate, Emergency Measure, Committee Substitute) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 05/08/2015

HB1748  **Paraphrase:** HB1748, by Rep. Tom Newell, R-Seminole and Sen. Greg Treat, R-Oklahoma City, requires certain entities to report, through written disclosure and information available on their website, all federal funds under control of the entity and the programs the funds are used for. The bill requires the programs be sorted or ranked by priority. This bill specifies what kinds of information to be included in the disclosure. (Amended by Senate) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Veto **Status Date:** 05/11/2015

HB1969  **Paraphrase:** HB1969, by Rep. Terry O'Donnell, R-Catoosa and Sen. Bill Brown, R-Broken Arrow, creates the Oklahoma Employment First Act. The bill requires all state agencies to coordinate effects and collaborate within and among such agencies to ensure that state programs, policies, procedures and funding support competitive integrated employment of individuals with disabilities. It requires that all state agencies, whenever feasible, to share data and information across systems in order to track progress toward full implementation of this bill. - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 04/17/2015

HB2182  **Paraphrase:** HB2182, by Rep. David Dank, R-Oklahoma City and Sen. Brian Bingman, R-Sapulpa, creates the Incentive Evaluation Act and establishes a commission. The bill establishes membership for the commission and establishes appointing authority. It directs the Office of Management and Enterprise Services, the Oklahoma Department of Commerce, Oklahoma Tax Commission and Office of the State Treasurer to provide staff and administrative support to the Incentive Evaluation Commission. The bill creates the Incentive Approval Committee as a subcommittee of the Incentive Evaluation Commission and specifies the committee's membership. The bill also outlines their duties, including determining if an establishment is a basic industry under the Oklahoma Quality Jobs Program Act. The bill directs the commission to ensure that each tax incentive is evaluated at least once every four years unless the commission determines that the incentive is exempt from evaluation. It adds that the commission may exempt from evaluation any incentive that it concludes has a minimal fiscal impact. The bill requires the commission to develop a four-year schedule for evaluating incentive and requires each schedule to include a list of all incentives in the state, including any it exempts from evaluation by January 1, 2016 and by January 1 each year thereafter. It directs the schedule to be made available to the Governor, President Pro Temp and Speaker upon approval. The bill allows the commission to contract with a private company, nonprofit, or academic institution to assist with the evaluation of each incentive. It requires the commission to develop a scope of services for a request for proposal for professional services necessary to complete incentive evaluations pursuant to the Incentive Evaluation Act. It directs the cost of such contract to be paid by the Office of Management and Enterprise Services. The bill directs the commission to hold at least one public

meeting to review, allow for public comment, and vote to approve or disapprove each incentive evaluation conducted that year. The bill requires the commission to provide the results in a written report by Dec. 15 of each year to the Governor, President Pro Temp and the Speaker of the House and to make the report available through the Oklahoma Department of Commerce website and documents.ok.gov. The bill specifies what each evaluation must contain. (Amended by House, Amended by Senate) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 04/27/2015

SB0153  **Paraphrase:** SB0153, by Sen. Kimberly David, R-Porter and Rep. Pat Ownbey, R-Ardmore, increases the number of unclassified employees in the Disability Determination Division of the State Department of Rehabilitation Services from a total number of 14 to 21. (Amended by Senate) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 04/13/2015

SB0162  **Paraphrase:** SB0162, by Sen. Jim Halligan, R-Stillwater and Rep. Lee Denney, R-Cushing, requires the State Board of Education, in consultation with experts in the education and assessment of students with the most significant cognitive disabilities, to promulgate rules providing for exemptions from the mandated tests administered pursuant to the Oklahoma School Testing Program Act for students on an individualized education program (IEP), in accordance with the Individuals with Disabilities Education Act (IDEA), that directs that the student is to be assessed with alternate achievement standards through the Oklahoma Alternate Assessment Program (OAAP) who otherwise demonstrate satisfactory knowledge in that subject. (Amended by Senate, Emergency Measure, Committee Substitute) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 04/28/2015

SB0346  **Paraphrase:** SB0346, by Sen. Nathan Dahm, R-Broken Arrow and Rep. Ken Walker, R-Tulsa, creates the Governor's Transparency Act of 2015. The bill requires a state agency entering into a Memorandum of Understanding or Memorandum of Agreement with any agency, department or any organization receiving appropriated money, grants, contracts from the State of Oklahoma or any other state or funds from the government of the United States to publish a report on its website and the documents.ok.gov website of all Memorandums of Understanding or Memorandums of Agreement within 15 business days of the memorandum's effective date. The bill establishes the requirements for the report. The bill requires when any state agency enters into a Memorandum of Understanding or Memorandum of Agreement, and when the state Legislature is in session, the state agency to provide the chair of the appropriate legislative committee, based on the subject matter or agency executing the document, with a copy of the Memorandum of Understanding or Memorandum of Agreement. The bill provides the state agency may not publish any such report on a

Memorandum of Understanding or Memorandum of Agreement that is privileged under law pursuant to the Oklahoma Open Records Act, but it also requires a report to be published to indicate what entities are subject to the privileged Memorandum of Understanding or Memorandum of Agreement and its duration. The bill also requires that Memorandums of Understanding or Memorandums of Agreement solely between state departments or agencies cite the state constitutional or statutory authority granted for the subject addressed in the Memorandum of Understanding or Memorandum of Agreement. The bill also requires Memorandums of Understanding or Memorandums of Agreement between any agencies, departments and any organizations receiving appropriated money, grants, contracts from the State of Oklahoma, or any other state or funds from the government of the United States cite the authority granted by federal or state statute and/or in the Constitution of the United States as well as the Constitution of the State of Oklahoma for the subject addressed in the Memorandum of Understanding or Memorandum of Agreement. - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Veto **Status Date:** 04/06/2015

SB0612  **Paraphrase:** SB0612, by Sen. Dan Newberry, R-Tulsa and Rep. Harold Wright, R-Weatherford, modifies the membership of the Governor's Council for Workforce and Economic Development and requires compliance with the federal Workforce Innovation and Opportunity Act. The bill also directs the council to form a subcommittee on health workforce for the purpose of informing, coordinating, and facilitating statewide efforts to ensure that a well-trained, adequately distributed, and flexible health workforce is available to meet the needs of an efficient and effective health care system in Oklahoma. The bill also specifies the duties of the Health Workforce Subcommittee. (Amended by Senate, Committee Substitute) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Governor Action - Signed **Status Date:** 04/27/2015

SB0842  **Paraphrase:** SB0842, by Sen. Clark Jolley, R-Oklahoma City, Sen. Greg Treat, R-Oklahoma City, Rep. Dennis Ray Casey, R-Morrison, and Rep. Earl Sears, R-Bartlesville, sets budget limits for the Department of Rehabilitation Services. (Amended by Senate, Appropriation Bill, Emergency Measure, Committee Substitute) - © 2015 eCapitol, LLC. All rights reserved.

List Name: Watch list

Status: Sent to Governor **Status Date:** 05/22/2015

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2016 General Appropriation Bill (HB 2242) Summary

	FY'15 Appropriation	FY'16 Appropriation	FY-15 to FY'16	% Change
State Department of Education	\$2,484,873,132	\$2,484,873,132	\$0	0.00%
State Regents for Higher Education	\$987,523,283	\$963,412,106	-\$24,111,177	-2.44%
Department of Career & Technology Education	\$138,727,945	\$133,872,467	-\$4,855,478	-3.50%
Oklahoma Center for Adv. Of Science & Technology	\$16,811,295	\$15,970,730	-\$840,565	-5.00%
Office of Educational Quality & Accountability	\$1,928,916	\$1,832,470	-\$96,446	-5.00%
Commissioner of the Land Office	\$8,538,600	\$8,538,600	\$0	0.00%
Oklahoma School of Science and Math	\$6,324,553	\$6,574,553	\$250,000	3.95%
Department of Libraries	\$5,567,411	\$5,219,448	-\$347,963	-6.25%
Physician Manpower Training Commission	\$4,133,837	\$3,927,145	-\$206,692	-5.00%
State Arts Council	\$3,784,911	\$3,510,505	-\$274,406	-7.25%
Oklahoma Educational Television Authority	\$3,607,696	\$3,391,234	-\$216,462	-6.00%
Oklahoma Educational Television Authority Supplemental	\$380,000	\$0	-\$380,000	-100.00%
TOTAL SUBCOMMITTEE ON EDUCATION	\$3,662,201,579	\$3,631,122,391	-\$31,079,188	-0.85%
Department of Transportation	\$197,228,227	\$184,901,463	-\$12,326,764	-6.25%
Oklahoma Tax Commission	\$44,281,506	\$43,395,876	-\$885,630	-2.00%
Office of Management and Enterprise Services	\$42,785,331	\$39,791,904	-\$2,993,427	-7.00%
Office of Management and Enterprise Services Supplemental	\$19,099,165	\$0	-\$19,099,165	-100.00%
House of Representatives	\$16,663,074	\$16,663,074	\$0	0.00%
Senate	\$12,447,341	\$12,447,341	\$0	0.00%
Oklahoma Military Department	\$11,856,826	\$11,289,977	-\$566,849	-4.78%
Oklahoma Military Department Supplemental	\$1,000,000	\$0	-\$1,000,000	-100.00%
State Election Board	\$7,799,338	\$7,565,358	-\$233,980	-3.00%
Legislative Service Bureau	\$4,892,835	\$4,892,835	\$0	0.00%
State Auditor and Inspector	\$4,442,678	\$4,120,584	-\$322,094	-7.25%
Oklahoma State Treasurer	\$3,354,437	\$3,186,715	-\$167,722	-5.00%
Governor	\$2,105,143	\$1,952,520	-\$152,623	-7.25%
State Ethics Commission	\$1,455,849	\$837,229	-\$618,620	-42.49%
Office of Civil Emergency Management	\$614,614	\$570,054	-\$44,560	-7.25%
Lt. Governor	\$478,145	\$443,479	-\$34,666	-7.25%
Merit Protection Commission	\$463,398	\$429,802	-\$33,596	-7.25%
Space Industry Development Authority	\$372,432	\$345,431	-\$27,001	-7.25%
Office of the State Bond Advisor	\$135,075	\$125,282	-\$9,793	-7.25%
TOTAL SUBCOMMITTEE ON GG&T	\$371,475,414	\$332,958,924	-\$38,516,490	-10.37%

	FY'15 Appropriation	FY'16 Appropriation	FY-15 to FY'16	% Change
Oklahoma Health Care Authority	\$953,050,514	\$971,050,514	\$18,000,000	1.89%
Department of Human Services	\$674,869,684	\$678,946,518	\$4,076,834	0.60%
Department of Mental Health & Substance Abuse	\$338,691,561	\$340,691,561	\$2,000,000	0.59%
Office of Juvenile Affairs	\$96,499,033	\$98,999,033	\$2,500,000	2.59%
Department of Health	\$60,632,476	\$60,632,476	\$0	0.00%
University Hospitals Authority	\$42,069,019	\$39,486,955	-\$2,582,064	-6.14%
Department of Veteran Affairs	\$36,096,750	\$35,039,314	-\$1,057,436	-2.93%
Department of Rehabilitative Services	\$30,544,807	\$30,944,807	\$400,000	1.31%
OSU Medical Authority	\$12,270,020	\$11,503,144	-\$766,876	-6.25%
J.D. McCarty Center	\$4,412,206	\$4,325,972	-\$86,234	-1.95%
Commission on Children and Youth	\$2,127,076	\$1,972,863	-\$154,213	-7.25%
Office of Disability Concerns	\$299,773	\$278,039	-\$21,734	-7.25%
TOTAL SUBCOMMITTEE ON HEALTH & HUMAN SERVICES	\$2,251,562,919	\$2,273,871,196	\$22,308,277	0.99%
Department of Commerce	\$28,234,481	\$23,775,603	-\$4,458,878	-15.79%
Department of Agriculture	\$25,842,914	\$24,673,417	-\$1,169,497	-4.53%
Department of Tourism and Recreation	\$20,654,161	\$19,621,453	-\$1,032,708	-5.00%
Historical Society	\$12,005,595	\$11,578,014	-\$427,581	-3.56%
Oklahoma Corporation Commission	\$10,775,325	\$10,182,682	-\$592,643	-5.50%
Conservation Commission	\$10,366,565	\$9,958,106	-\$408,459	-3.94%
Department of Environmental Quality	\$7,133,575	\$6,776,896	-\$356,679	-5.00%
Oklahoma Water Resources Board	\$6,606,623	\$6,243,259	-\$363,364	-5.50%
Department of Labor	\$3,129,046	\$4,185,013	\$1,055,967	33.75%
Horse Racing Commission	\$1,973,779	\$1,973,779	\$0	0.00%
Insurance Commissioner	\$1,768,980	\$1,662,841	-\$106,139	-6.00%
Department of Mines	\$878,067	\$878,067	\$0	0.00%
Will Rogers Memorial Commission	\$698,906	\$663,961	-\$34,945	-5.00%
J.M. Davis Memorial Commission	\$288,826	\$274,385	-\$14,441	-5.00%
Oklahoma Scenic Rivers Commission	\$350,984	\$270,984	-\$80,000	-22.79%
TOTAL SUBCOMMITTEE ON NR&RS	\$130,707,827	\$122,718,459	-\$7,989,368	-6.11%

	FY'15 Appropriation	FY'16 Appropriation	FY-15 to FY'16	% Change
Department of Corrections	\$470,900,942	\$484,900,942	\$14,000,000	2.97%
Department of Public Safety	\$95,709,377	\$100,309,377	\$4,600,000	4.81%
District Courts	\$55,596,305	\$55,596,305	\$0	0.00%
District Attorneys and District Attorneys Council	\$39,639,475	\$38,846,686	-\$792,790	-2.00%
Supreme Court	\$17,291,099	\$16,945,277	-\$345,822	-2.00%
Oklahoma Indigent Defense System	\$16,079,722	\$16,079,722	\$0	0.00%
Attorney General	\$14,579,934	\$13,903,809	-\$676,125	-4.64%
Oklahoma State Bureau of Investigation	\$14,353,361	\$13,743,685	-\$609,676	-4.25%
Office of the Chief Medical Examiner	\$10,207,414	\$9,697,043	-\$510,371	-5.00%
Oklahoma Bureau of Narcotics and Dangerous Drugs	\$3,762,276	\$3,498,917	-\$263,359	-7.00%
Court of Criminal Appeals	\$3,630,199	\$3,630,199	\$0	0.00%
Council on Law Enforcement Education and Training	\$3,554,021	\$3,296,354	-\$257,667	-7.25%
Alcoholic Beverage Laws Enforcement Commission	\$3,051,222	\$2,830,008	-\$221,214	-7.25%
Workers Compensation Commission	\$2,746,647	\$0	-\$2,746,647	-100.00%
Workers' Compensation Court of Existing Claims	\$2,746,647	\$0	-\$2,746,647	-100.00%
Pardon and Parole Board	\$2,466,681	\$2,466,681	\$0	0.00%
Office of the State Fire Marshall	\$1,746,235	\$1,619,633	-\$126,602	-7.25%
TOTAL PUBLIC SAFETY & JUDICIARY	\$758,061,557	\$767,364,638	\$9,303,081	1.23%
Ad Valorem Reimbursement Fund Supplemental	\$28,283,724	\$0	-\$28,283,724	-100.00%
Rural Economic Action Plan	\$10,884,894	\$10,884,894	\$0	0.00%
Total Appropriation	\$7,213,177,914	\$7,138,920,501	-\$74,257,413	-1.03%

VR Division

Administrator

Report

June 2015 Commission Report

Commissioners, as always it's a pleasure to submit a report of activities occurring in the Vocational Rehabilitation Services Division. Please see the bullet items below for details.

- Our security upgrades are almost complete, as we only have a few offices left.
- Wages are up 2.6% in VR, with the unit supervised by Mike Goza having the biggest increase so far from last year at 24%, followed by the unit supervised by Belen Burkhalter having an increase of 12% from last year. Our Services to the Deaf and Hard of Hearing unit supervised by Jonathan Cook is leading the way with the highest customer wage outcomes with an average of 13.09.
- Successful closures are up by 56 as compared to this time last year with a total of 1,251, with 13 counselors having at least 20 successful closures. Sandy Keese is leading the way with 36 of those.
- Our average application to eligibility time is 29 days which is outstanding.
- Our average eligibility to plan time is 55 days which is also outstanding.
- I was able to attend a Project Search at Integriss Hospital, in which 6 students graduated with jobs. Special thanks to Bonnie Allen, Ashley Bryant, and Danielle Williams for being in attendance. Also thanks to Kim Osmani and the transition team for the work done with our partners.
- We have announced our Norman VR Specialist position that will serve a specialized population of disadvantaged youth with disabilities. Kim Osmani and Jan Hatch will be working the interview. Several Partners have also helped fund the position.
- We have announced our new AT Coordinator position, as well as our PM position that will work with the Vocational Evaluators and Psychological Clinicians.
- I have met with the OKTVR Directors and will be working on a position to serve as a full time Liaison to work with both programs.
- We are needing to fill positions in the NW area of the state, and our Services to the Deaf and Hard of Hearing unit. Both Sarah Tebow and Jonathon Cook are working diligently to get this done.
- We are beginning to focus more on our successful outcomes rate, as we will be expected to have a 65% success rate by 2018.
- Some data that stuck out to me recently was that our training services in terms of higher education, and career tech was up approximately 22 %. This to me means that our staff are engaging client's in taking a looking at higher pay jobs, and stable careers. We will continue to focus on the Governors initiative.
- We will begin to focus on the results of our employee engagement survey, and most recent customer satisfaction survey to make improvements that are deemed necessary.
- CJ Hurlbut is retiring. CJ has dedicated much of his life to helping others achieve employment success. He leaves a big gap for us to fill. He is truly a great man that has been a friend, leader, and mentor to many of us. He will be missed greatly.
- Also, Theresa Hamrick has taken a job with CSAVR. She will be missed greatly. She has been a true advocate for Oklahoma citizens, and DRS. CSAVR got a steal here.
- In April we had 33 individuals reaching the life-changing plateau of SGA level employment sustained over at least 9 months. This results in \$435,410.54 in revenue! As of April 30, 2015, we stand at 122 individuals earning this honor which equates to \$1,685,990.22 in actual revenue coming back into the state. It's even more exciting when you consider that SSA estimates \$7 in trust fund savings for

every dollar reimbursed to us. Let's keep it up! Report attached with deposit notice. This was taken from a memo by Jason Price.

As always, it's an honor to work with the VR employees, DRS. Our staff continue to amaze me. Each one of them makes a difference in the success of our customers.

Respectfully submitted,

Mark Kinnison

VR Administrator

OSD

Superintendent

Report

Oklahoma School for the Deaf

DRS Commission Meeting

June 8, 2015

Campus Highlights

OSD's campus saw a lot of activity during the last couple of months of school. OSD had a lot of proud moments during the last few months that culminated with the day our students work twelve plus years to earn, graduation. Graduation was on May 21, 2015. Commissioner Tucker was our keynote graduation speaker. OSD is very proud of our graduates. We look forward to seeing what our students accomplish.

May Events

2 nd	District Track Meet
4 th -5 th	EOI Testing
4 th	Youth Leadership Murray County Graduation
5 th	HS Special Needs to Myriad Gardens (OSDFEE Grant)
7 th	National Honor Society Induction
11 th -15 th	Outdoor Classroom
12 th Jr/Sr	Banquet/Prom
13 th -17 th	Senior Trip
20 th High	School and Elementary Awards Assembly
21 st	Graduation

Commission

Minutes

State of Oklahoma
Commission for Rehabilitation Services
Department of Rehabilitation Services
3535 NW 58th, Suite 200
Oklahoma City, OK 73112
Monday, May 11, 2015

Commission Chair, Jack Tucker, called the meeting to order. Roll call was taken All Commissioners were present.

Reports:

Director's Report: Joe Cordova updated the Commission on the Workforce Innovation and Opportunity Act; Governor Fallin has signed legislation empowering the Workforce Council; Unified State Plan for the Vocational Rehabilitation program; Letter from Senator Cole commending DDD for exemplary work; Employment first bill signed by Governor Fallin April 17, 2015; Client, Kevin Anderson, success story; and OSB student, Jennifer Ratcliff, earned first place in the Oklahoma Regional Braille Challenge. No discussion

Financial Status Report: A Summary of the Financial Status Report was presented by Kevin Statham: No discussion

Review with possible Commission discussion of Proposed Capital Outlay Requests for FY 2017-2024 was presented by Kevin Statham. This request will be on the June 2015 agenda for approval. No discussion

Personnel Activity Report: The report was presented by Goli Dunkle. No discussion

Legislative Report: Kevin Nelson updated the Commission on budget hearings and legislation. No discussion

Visual Services Division Administrator Report: Doug Boone updated the Commission on client services, training opportunities for both clients and staff, and his efforts/educating State HRD managers to hire more employees with disabilities. No discussion

Oklahoma School for the Blind Superintendent: Mr. Adams' report included numerous activities and events the students participated in. No discussion

Action Items:

Review and approval of the minutes from the April 13, 2015, regular Commission meeting. All commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote for approval of donations to the Oklahoma School for the Blind. Resolution 2015-19. All commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-2016 for the Oklahoma School for the Blind. All commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote for approval of donations to the Oklahoma School for the Deaf. Resolution 2015-20. All commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-2016 for the Oklahoma School for the Deaf. All commissioners were present and voted in the affirmative. Motion passed

Announcements:

Date and location of the next regular meeting for the Commission for Rehabilitation Services:

Monday, June 8, 2015, 10:00 a.m.
Department of Rehabilitation Services
3535 NW 58th, Suite 200
Oklahoma city, OK 73112

Adjournment: Meeting was declared adjourned by Jack Tucker, Commission Chair.

**Capital Outlay
Request for
FY 2017-2024**

OKLAHOMA COMMISSION FOR REHABILITATION SERVICES

EXECUTIVE SUMMARY

ISSUE:

Approval of the 2017-2024 Capital Request

BACKGROUND:

At the Commission meeting held May 11, 2015, the Commission for Rehabilitation Services reviewed capital requests and justifications for 2017-2024.

STAFF RECOMMENDATION:

Staff requests approval of the 2017-2024 Capital Request

BUDGET IMPACT:

2017-2024 Capital Request

Division	Number of Projects	Total Cost
OLBPH	1	\$477,228
OSB	7	14,888,000
OSD	10	12,065,041
TOTAL	18	\$27,430,269

DEPARTMENT OF REHABILITATION SERVICES
2017 – 2024 Capital Request

#805-0076 OLBPH - Roof Replacement

Agency Priority 1

\$477,228

The roof at the Oklahoma Library for the Blind and Physically Handicapped (OLBPH) is in desperate need of replacement. Huge blisters have developed beneath the existing roof, and cracks have formed in the seams. Water has been trapped under the metal deck and the insulation is rotting. High winds or hail could break the blisters and cause major leaks resulting in partial or worst case possible total loss of talking book collection. The project calls for removal of the existing roof to the deck, replacing the insulation, and installing 4 plies of fiberglass felt in permamop asphalt. The surface will then be flooded with permamop asphalt and embedded with gravel. It will include cap metal, gravel guard, counter-flashing, expansion joint metal, and metal r-panels. The bid includes a 20-year warranty.

#805-0075 OSD - Multi Purpose Safe Room

Agency Priority 2

\$450,000

This request is for new construction of a Multi-Use Safe Room/Storm Shelter. With this funding a one story storm shelter will be added to the existing White Hall Classroom building on the northeast corner of the building. The shelter will house 250 occupants (approximately 1,500 sq. feet). The shelter will double as a classroom for the K-12 students.

#805-0067 OSB - Instructional Activity Center

Agency Priority 3

\$3,700,000

This project is to build a new Activity Center and demolish the old gym. The old gym was built in the 1920's and is not ADA compliant. It is extremely cramped and undersized (not a standard-size court). When OSB hosts large special events, arrangements have to be made to have those events off campus. An inspection was done by O.J.C. Co. Consulting Engineers in March 2015 for a structural inspection and it was found that there is structural damage in the foundations. O.J.C. Co. gave an engineer's estimate for these repairs at \$50,000.

#805-0074 OSD - Swimming Pool Renovation

Agency Priority 4

\$800,000

This project request is to renovate and upgrade the swimming pool. The OSD swimming pool installed in the 70's was closed October, 2013 due to plumbing issues and safety concerns. Typically, the swimming pool is used by students every day for PE, recreation, physical therapy, and swimming lessons. The pool is also used by the Red Cross for community swimming lessons and lifeguard certifications. The National Park Service uses the pool to certify their water rescue team, and local emergency responders use the pool for water safety training. The swimming pool provides a valuable resource to students, community, state and federal in terms of water safety. With this funding request, the pool would be upgraded to meet today's standards, safety codes, and be energy efficient. The up-to-date pool would offer an array of opportunities to OSD students by expanding the school sports program with a swim team. Many opportunities could be offered to the community by partnering with the Ardmore YMCA offering a fitness and wellness program to the community using the national wellness program as the basis and guideline. For many years OSD owned the only indoor swimming pool in this rural part of the state large enough to offer water safety training; thousands of children were taught swimming lessons over the years through Red Cross. In 2013, YMCA submitted a proposal to OSD to open the pool and gymnasium to offer fitness programs to the public. YMCA's proposal was favorable, open to their program at times outside of students use; the program would operate using YMCA membership fees. Due to plumbing issues with the pool, the partnership did not progress beyond discussion.

#805-0059 OSD - Auditorium Remodel

Agency Priority 5

\$1,800,000

Funding would allow OSD to renovate the auditorium to meet ADA and safety compliance, to upgrade lighting, and to replace seating. The auditorium constructed in the 1970's as part of campus upgrade does not meet today's ADA compliance or safety codes. Lighting: The existing canister-type lighting is recessed into the 20 ft. high ceiling. The lighting is inadequate, sparse and dim. Improved lighting will be achieved by replacing existing fixtures with energy efficient fixtures appropriate for schools. Screens and New Stage Design: Currently, when the interpreters stand on the stage, they cannot be seen by deaf audience members unless they are sitting on one of the front three rows. Redesigning the stage and installing screens on each side of the stage that will project the image of interpreters will allow students, staff, parents and visitors a clear view of the interpreters. This will help achieve ADA compliance. Seating: The existing seats are wooden and are in bad condition. There are no spaces available for wheelchairs. This project would replace the 250 existing seats with 222 new seats that meet school safety requirements as well as supply wheelchair accessibility areas throughout the auditorium.

#805-0069 OSB - Auditorium Remodel

Agency Priority 6

\$594,000

This request is to renovate the auditorium to upgrade flooring, lighting, sound system and seating capacity. At graduation and other special events, the auditorium fills to capacity with families, friends, and dignitaries. They must stand in the aisles and doorways. The dry-rotted plywood sub-floor will not hold the screwed down seats. The sub-floor must be replaced before new seating and carpet can be installed. The carpet, painting, and seating were replaced approximately 22 years ago. The lighting is inadequate and the sound system is approximately 1 year old. The HVAC needs to be upgraded from a 2 pipe to a 4 pipe system. There are 265 seats and 3,150 sq. ft., which includes the balcony area.

#805-0073 OSD - Masonry Repair: Long Hall and Gymnasium/Auditorium

Agency Priority 7

\$203,513

This request is for tuck-pointing two OSD buildings: Long Hall and Gymnasium / Auditorium. Tuck-pointing is a critical maintenance task and keeps water from entering the brick wall cavity. If water is allowed to get past the mortar and into the wall, brick failure may occur such as cracking or spalling (popping off of the brick face). Interior walls are beginning to show signs of moisture seeping into both buildings on all three floors. LONG HALL: Long Hall, a one hundred year old three story structure built in the early 1900's is used by elementary students, office staff and for community education. Two rooms on the first floor are no longer used for occupancy due to water damage. GYMNASIUM/AUDITORIUM: The masonry between the brick on the Gymnasium/Auditorium building has deteriorated to severe conditions, causing the east wall to sag which is affecting the integrity of the roof and wall. Fallen mortar can be seen all around both buildings and bricks below the capstone appear to be loose.

#805-0046 OSD - Food Service Center

Agency Priority 8

\$2,822,221

This request is to construct a new school cafeteria/dining hall. OSD has outgrown its existing cafeteria space located in Griffing Hall Dormitory. The three story structure was built in 1906, with the cafeteria located on the first floor. With low ceilings, the dining area has the capacity to seat 180. For larger groups and special events, food is prepared in the cafeteria and then transported by carts or vehicles to the gymnasium. The completion of this project would increase seating capacity by 40%. The old cafeteria space would provide adequate space for a student union or classrooms.

#805-0030 OSB - B-4 Building Remodel**Agency Priority 9****\$800,000**

This project is to renovate a B-4 Building into independent living units for transitional OSB students and have a main teaching/meeting area. This would add new plumbing, electrical, and HVAC systems. Plaster repairs, painting, and new flooring would be required. The building has new a roof, windows, and tuck - pointing. Presently, B-4 dormitory 2nd floor can only be used for storage. The main floor has been renovated using donated monies. As of February 28, 2014 there has been \$82,207.54 donated for this renovation with \$40,000 expended in FY2015.

#805-0036 OSB - New Media and Technology Center**Agency Priority 10****\$2,900,000**

This request is for a new Media Technology Center that would also be large enough to house all library materials. The new center will include technology labs that are designed for low vision and braille students. The low vision lab will have different types of electronic table top and hand-held magnifiers. The computers will be adapted for visually impaired and blind students. The labs will have study cubicles for students to complete assignments with support from our trained technology and library staff. There will be braille embossers in a sound proof room that can be accessed from the lab. The OSB library has outgrown its present space. Most libraries have materials in one or two mediums; however, OSB provides books and materials in several mediums (regular print, large print, Braille, and tape). For example, the braille equivalent for one regular dictionary is 24 volumes in large print and 32 large volumes in braille. Because OSB currently houses the largest braille library in the state, the weight of the holdings on the top floor of the library could present future problems. Due to the location of the library, it is necessary to block off access to the library after school hours for safety reasons pertaining to dormitory security. The new library will be located where students can access it after hours and have full use of all media and resources. Students will be able to exit in a safe and timely manner. In addition, an area would be dedicated for raised relief maps. The school already owns several relief maps that are on stands and range in size from 3ft x 3ft to 4ft x 5ft. These maps are great learning tools for our students, but are presently stored because there is no space to display them.

#805-0068 OSB - New Cafeteria**Agency Priority 11****\$4,400,000**

This request is for construction of a new school cafeteria. Underneath the concrete floor the sewer/plumbing lines are original to the 1904 building. Maintenance has piece-milled sections of pipe. The floor drains do not drain properly. Water lines and grease traps are old and need to be replaced. The ceilings are low and the lighting is inadequate. There are large, load-bearing columns throughout the dining room that make it difficult for visually impaired children to navigate freely. A new cafeteria would also provide additional room for trainings and special events. The old dining room could be remodeled for Career Technology classes.

#805-0007 OSD - General Site Work

Agency Priority 12

\$2,500,000

General site work is necessary to upgrade OSD's campus and to meet ADA regulations. This funding request would allow (1) Replace existing broken and narrow sidewalks with new ADA sidewalks, and install walkway awnings, (2) Install wheelchair ramps and turnarounds, (3) Replace broken curbs, (4) Repair retaining walls, and (5) Improve entrance to outdoor classroom. Existing sidewalks are cracked and raised, causing hazardous walking for students, staff and visitors. Vehicular access to the outdoor classroom is limited by treacherous roadways. The entrance into the outdoor classroom property is narrow and at an incline, making it difficult for school buses and/or vans to enter. Very often, the entrance must be rebuilt after heavy rains wash it out. This funding request would allow for the construction of an entrance into the 60 acre property and to build a driveway to the outdoor classroom. Sidewalks and trails at the outdoor classroom site would be constructed, and the low-water bridge would be reinforced and improved. This upgrade would make the classroom more accessible and usable for educational programs.

#805-0045 OSD - Football Field Lighting

Agency Priority 13

\$1,434,000

The mission of the Oklahoma School for the Deaf is to provide an educational program for students with disabilities equal to programs provided by any public school system for hearing children in the state. The existing football field is often referred to as the "pasture." There is no lighting; therefore, all games must be scheduled during the day or held off campus. Three portable metal/wood bleachers are shared and moved around for football, volleyball, softball, and soccer. Football games are announced from a flatbed trailer pulled onto the field. There is no flagpole for the field. Even with all these obstacles, the OSD football team has received many awards and national recognition. This funding request would allow the installation of appropriate lighting around the existing football field and would illuminate the field for evening practices, games, and competitions. Field lighting would also permit scheduling games at times when parents and fans may attend to support their children and school. New concrete stadium seating with usable space beneath the seats would provide dressing rooms, public restrooms, and a concession stand with all of the amenities necessary to attend to the needs of a crowd. This measure would eliminate opening up the gymnasium to the public during football, volleyball, softball and soccer games. This request also provides funding for a flagpole.

#805-0072 OSB - Apartment Remodel

Agency Priority 14

\$594,000

This project is to renovate the old apartments built in 1949 located on the 2nd floor above the maintenance building into independent living units for OSB transition graduates. This plan will connect this building to the B-4 dorm with a connecting corridor/walkway. These apartments will be accessed by an elevator. The current building is not ADA accessible. New plumbing, electrical and HVAC systems need to be installed, as well as plaster repaired, painting and new flooring. The building already has a new roof. Presently the apartments can only be used for storage.

#805-0026 OSB - New Maintenance and Auto/Carpentry Shop

Agency Priority 15

\$1,900,000

The current, old building houses the auto shop and the carpentry shop. It is too small to house both. Only one vehicle at a time can be squeezed into the allotted space. Currently our mechanic has to work outside and lie on the ground when working on our school buses and other vehicles. The old building is also located in a high student traffic walking area. The new metal building will be approx. 75'x100' with a carport attached to the front of the building along the entire 100' length for a 20'x100' carport.

#805-0027 OSD - New Maintenance and Auto Shop

Agency Priority 16

\$850,500

New construction of a metal building approximately 7,000 square feet would house the school's maintenance and motor pool departments. Presently, the maintenance office and tool/paint cages are located in an area of the school that could otherwise be used as vocational classrooms. The motor pool department is located in the old central boiler plant that was constructed in 1913. The existing motor pool/auto shop would be utilized as an equipment building to secure tractors, and lawn equipment or, with renovation, the old boiler plant (an historical building) would be an ideal location for classrooms, meeting rooms or the school museum.

#805-0060 OSD - Renovate Boiler House

Agency Priority 17

\$1,125,000

This request is for funding to restore the OSD Boiler House Building, an historical building. One of the first buildings constructed on the OSD campus, the masonry structure is approximately 7,500 sq. ft. Once restored, this facility would not only provide a pleasant atmosphere for meetings and special events, but would also preserve one of OSD's most historic buildings. The new facility would accommodate growth in enrollment and any large gathering such as alumni, homecoming, and junior/senior banquets as well as numerous other activities and events. The "old boiler house" was built in 1913 to house the central boiler plant and laundry. The central boiler plant was dismantled during the capital improvement bond project in 1997. Since that time the building has been used for storing utility equipment. The building is structurally sound, located in a prime location for group gatherings, as well as a perfect location for the school's museum. Renovation would include complete interior remodeling of the structure. Construction would involve raising the west floor to a compatible level with the east end of the building. Interior brick walls would be tuck-pointed and repaired, and exterior and interior doors replaced. The ceiling would be repaired/replaced with exposed hardwood and beams. Hardwood flooring would be installed throughout. A kitchen area located on the east end of the building would allow for catering food. Two restrooms, HVAC system, fire alarm, and sprinkler systems are included in this project request.

#805-0020 OSD - Superintendent Housing - Elec and Mech and A and E

Agency Priority 18

\$79,807

This request for funding will complete ADA, structural, mechanical and electrical upgrades and install a sprinkler system in the superintendent's residence. The masonry structure was built in 1976 and is in sound condition. As with most buildings constructed in the 70's however, the home must be upgraded to meet safety and ADA codes as well as to preserve state property. Bathrooms, kitchen, hallways, and interior/exterior doorways require major modifications to allow for ADA accessibility. The 1997 A&E assessment for the Capital Improvement bond issue included mechanical, electrical, structural and ADA upgrades to all campus buildings. Due to the lack of funding however, the Superintendent's residence was not upgraded.

TOTAL REQUEST \$27,430,269

**DEPARTMENT OF REHABILITATION SERVICES
2017 - 2024 Capital Request**

Agency Priority	Project #	Project Name	Amount
1	805-0076	OLBPH - Roof Replacement	\$477,228
2	805-0075	OSD - Multi Purpose Safe Room	\$450,000
3	805-0067	OSB - Instructional Activity Center	\$3,700,000
4	805-0074	OSD - Swimming Pool Renovation	\$800,000
5	805-0059	OSD - Auditorium Remodel	\$1,800,000
6	805-0069	OSB - Auditorium Remodel	\$594,000
7	805-0073	OSD - Masonry Repair: Long Hall and Gymnasium/Auditorium	\$203,513
8	805-0046	OSD - Food Service Center	\$2,822,221
9	805-0030	OSB - B-4 Building Remodel	\$800,000
10	805-0036	OSB - New Media and Technology Center	\$2,900,000
11	805-0068	OSB - New Cafeteria	\$4,400,000
12	805-0007	OSD - General Site Work	\$2,500,000
13	805-0045	OSD - Football Field Lighting	\$1,434,000
14	805-0072	OSB - Apartment Remodel	\$594,000
15	805-0026	OSB - New Maintenance and Auto/Carpentry Shop	\$1,900,000
16	805-0027	OSD - New Maintenance and Auto Shop	\$850,500
17	805-0060	OSD - Renovate Boiler House	\$1,125,000
18	805-0020	OSD - Superintendent Housing - Elec and Mech and A and E	\$79,807
OLBPH 1 Project			\$477,228
OSB 7 Projects			\$14,888,000
OSD 10 Projects			<u>\$12,065,041</u>
TOTAL REQUEST			\$27,430,269

**Expenditure
Limits and
FTE Count for
FY 2016**

Oklahoma Commission for Rehabilitation Services

Executive Summary

ISSUE:

Staff requests approval of the FY 2016 Expenditure Limits and FTE Limit

BACKGROUND:

The FY 2016 Budget Request was approved by the Oklahoma Commission for Rehabilitation Services and submitted to the Office of Management and Enterprise Services. The Governor of Oklahoma and the Oklahoma Legislature considered this request for appropriations. DRS' FY 2016 state appropriations were increased overall 1.31% from the FY 2015 level representing a \$400,000 increase. Total DRS State Appropriations for FY 2016 are \$30,944,807.

STAFF RECOMMENDATION:

Adopt the following:

<u>FY 2016 Expenditure Limits</u>	
DVR/DVS	\$101,252,000
OSB	9,777,000
OSD	12,850,000
DDD	<u>49,000,000</u>
DRS Total	\$172,879,000

FTE Budgetary Limit:

The legislature did not impose an FTE limit for the agency. However, a budgeted FTE limit is required in order to comply with other statutory requirements imposed on the agency. The budgetary limit for FY 2016 shall be set at 1,255.0 FTE.

BUDGET IMPACT:

Allow spending levels up to limits stated above.

Budget Impact Reviewed by:

Kevin Statham Date: May 28, 2015

OSB

Report

Executive Summary

May 2015

OSB Action Item

ISSUE:

Advise Commission of donations received by Oklahoma School for the Blind in May, 2015

BACKGROUND:

Gifts from individuals, groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT: (if any)

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: (list)

***Limit Summary to one page**

OSB Donation Report May 2015 Donations

Date	Name	Cash	Fund	Property	Value
Donations under \$500					
05.05.15	First Baptist Church Fort Gibson Women's Mentoring	\$333.01	701-Jr/Sr Class		
05.12.15	Taco Bueno	\$254.06	701 – Sophomore Class		
Subtotal of Cash (under \$500) donated May 2015 Donations \$500 and over		\$587.07		Subtotal of Value	\$0.00
05.26.15	Stephanie Trevanthan			Merlin	\$2,000.00
Subtotal of Cash (\$500 and over) donated In May 2015		\$587.07		Subtotal of Value	\$2,000.00
Total Donation Amts.- Cash and Property for May 2015		\$ 2,587.07			

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2015-10
June 8, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Blind in May 2015, from individuals, groups and employees.

Approved in regular session on June 8, 2015

Jack Tucker, Chair
Commission for Rehabilitation Services

lcs

Policy

Executive Summary

June 2015

ISSUE:

Advise Commission of proposed internal policy change. DRS 3-3-20
DRS Criminal Background Check

BACKGROUND: Due to changes in procedures and state and federal audits, changes in our policy are now necessary.

STAFF RECOMMENDATION:

Recommendation from staff is positive.

BUDGET IMPACT: (if any)

There should be no impact to the budget.

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: (list)

*Limit Summary to one page

DRS:3-3-20 DRS Criminal Background Check [AMENDED]

(a) **Purpose:** DRS has determined that conducting criminal background checks through the Oklahoma State Bureau of Investigation (OSBI) as part of the employee selection process will provide a mechanism to enhance safety and security for DRS clients, employees and state property.

(b) **Application:** This section shall apply to all DRS hires except those by the Oklahoma School for the Blind, ~~and the Oklahoma School for the Deaf and the Disability Determination Division.~~ The schools shall conduct criminal background checks pursuant to O.A.C. 612:20-3-39. DDD shall conduct its background checks according to the procedure established by the United States Social Security Administration.

(c) **Authority:** DRS is authorized to conduct criminal background searches on new hires pursuant to 74 O.S. § 166.12 and O.A.C. 612:3-3-20(e)(3). As a contractor with the United States Social Security Administration, the DDD is required to conduct background checks on employees pursuant to Homeland Security Presidential Directive 12 (HSPD-12). HSPD-12 calls for a mandatory, government-wide standard for secure and reliable forms of ID issued by the federal government to its employees and employees of federal contractors for access to federally-controlled facilities and networks.

(d) **Mandate:** Criminal background checks shall be conducted for all new hires to DRS effective January 1, 2012.

(e) **Procedure:** Criminal background checks shall be conducted in the following manner:

(1) **Notice:** All announcements for employment with DRS shall include a notice that the applicant selected shall be required to consent to a criminal background check and that the offer of employment shall be conditioned upon a review of the check's outcome by DRS. A written consent form approved by DRS legal counsel shall be presented to an applicant selected for employment.

(2) **Request for criminal background check:** After an applicant has been selected for employment, the DRS Division making the hire (Hiring Division) shall provide the signed consent form along with the information required by OSBI to the HR Programs Manager for Personnel and Benefits of the DRS Human Resources Unit. Upon receipt of the applicant's signed consent form along with the name and social security number from the Hiring Division, the DRS Human Resources Unit shall request a criminal background check, including a check of the Oklahoma Sex Offender Registry and the Oklahoma Violent Crime Offender Registry of the applicant by OSBI.

(3) **Disqualifying Offenses:** If the report from OSBI indicates that a criminal history exists for the applicant, the HR Programs Manager for Personnel and Benefits of the DRS Human Resources Unit shall determine if the report indicates a disqualifying

45 criminal offense. The criminal offenses which disqualify an applicant from DRS
46 employment are those that fall under the following categories: murder; manslaughter;
47 rape; aggravated assault and battery; and any crime involving physical abuse of a family
48 member.

49
50 (4) **Hiring Review Committee:** Upon receipt of an OSBI report which indicates a
51 criminal history but does not indicate the presence of a disqualifying offense, the HR
52 Programs Manager for Personnel and Benefits of the DRS Human Resources Unit shall
53 notify the members of the DRS Hiring Review Committee. The Hiring Review Committee
54 shall consist of HR Programs Manager for Personnel and Benefits of the DRS Human
55 Resources Unit and the DRS Division Administrators or designees. If either the
56 Vocational Rehabilitation or ~~Visual Services~~ Vocational Rehabilitation for the Blind &
57 Visually Impaired Division is not the Hiring Division, those divisions may be represented
58 by only one administrator or designee. The notice to the Hiring Review Committee shall
59 include a copy of the OSBI report.

60
61 (5) **Review:** Each member of the Hiring Review Committee shall review the applicant's
62 criminal history and make a recommendation to the representative from the Hiring
63 Division as to suitability for employment. Factors to be considered in the review shall
64 include the following:

- 65
66 (A) the nature and gravity of the offense(s);
67
68 (B) the time that has passed since the conviction and/or completion of the sentence;
69 and
70
71 (C) the nature of the job sought.

72
73 The Hiring Review Committee may communicate with the applicant to seek clarification or
74 further information regarding matters contained in the report. This communication may
75 consist of a telephone call by the Hiring Division member, a teleconference or an in-
76 person meeting. If a teleconference or in-person meeting is scheduled, at least three
77 members of the Hiring Review Committee shall participate. After recommendations have
78 been received from all members of the Hiring Review Committee, the Administrator of the
79 Hiring Division shall submit a final recommendation to the DRS Director regarding the
80 final hiring decision. After the Director has received the Hiring Division Administrator's
81 recommendation, the Director shall make the final decision. After the Director's decision
82 to hire or not hire and before the offer of employment is made, the recommendations and
83 the decision shall be submitted to DRS legal counsel for review. The purpose of the
84 review by legal counsel shall be to advise the Director as to the fairness and consistency
85 of the process with regard to other similar applicants.

86
87 (f) **Current Employees:** Background checks, including but not limited to criminal
88 background checks, may be performed on current employees as required by the Social

89 Security Administration as a condition for employment in the Disability Determination
90 Division. Background checks, including but not limited to criminal background checks,
91 may be performed on current employees when required to have access to another entity's
92 confidential information.

OSD

Report

Executive Summary

May 2015

OSD Action Item

ISSUE:

To advise Commission of donations received at the Oklahoma School for the Deaf for May 2015.

BACKGROUND:

Gifts from off-campus individuals and groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT:

(if any)

None.

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS:

(list)

***Limit Summary to one page**

**OSD Donation Report
May 2015 Donations**

Donations Under \$500

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
5/5	John & Audrey Rider		\$200.00			\$200.00
5/5	Lynn Robbins		\$10.00			\$10.00

Subtotal of Cash (under \$500) donated in May 2015 \$210.00

Subtotal of Value \$210.00

Donations \$500 and Over

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
5/6	Wal Mart		\$1,500.00			\$1,500.00

Subtotal of Cash (\$500 and Over) donated in May 2015 \$1,500.00

Subtotal of Value \$1,500.00

Total Donation Amounts (Cash and Property) for May 2015 \$1,710.00

Total of Value \$1,710.00

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2015-10
June 8, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Deaf in May 2015, from individuals, groups and employees.

Approved in regular session on June 8, 2015

Jack Tucker, Chair
Commission for Rehabilitation Services

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235 Fund

FY 2016

Proposed

Projects

**235 FUND
OKLAHOMA SCHOOL FOR THE DEAF
FY-2016 PROJECT PROPOSALS**

Project Number	PROJECT DESCRIPTION	PROJECT BUDGET
1	Telecommunications Equipment Program	\$ 150,000.00
2	Senior Citizens Hearing Aid Program	\$ 250,000.00
3	Administrative Costs	\$ 150,000.00
4	Children's Hearing Aid Program	\$ 50,000.00
		\$ 600,000.00

4/24/2015

**FY2016
FUND 235 - PROJECT #1**

Telecommunications Equipment Program

Is this a new, one time project, or a continuing project? Continuing

Administrative Unit: OKLAHOMA SCHOOL FOR THE DEAF
Address: 1100 EAST OKLAHOMA AVENUE
SULPHUR, OKLAHOMA 73086
Phone: (580) 622-4900
Fax: (580) 622-4959
Contact Person (s): KaAnn Varner, Superintendent

Which Targeted group(s) will benefit from this project?
X Deaf X Hard of Hearing X Deaf/Blind X Severely Speech Impaired

Approximately how many members of the targeted group(s) will benefit or be served in some manner by this project?
200 Deaf 200 Hard of Hearing 25 Deaf/Blind 15 Severely Speech Impaired

AMOUNT OF FUNDS REQUESTED: \$ 150,000.00

Project Narrative: This ongoing program provides telecommunications and assistive devices to individuals who are Deaf, hard of Hearing, Deaf/Blind and Severely Speech Impaired. Any citizen regardless of age, with a verified disability in one of the four targeted groups is eligible for equipment. A needs test is applied against family income, with consideration of family size. If the family income exceeds 200% of food stamp eligibility income, the individual makes a co-payment according to a sliding scale.

The Telecommunication Equipment Program supplies a variety of telephone devices (TTY's, amplified telephones, in-line phone amplifiers, voice carryover telephones, hearing carryover phones, and captel phones) and home alerting devices (flashing/vibrating signalers for door knock/doorbells, for telephones, for baby cry alerts, for alarm clocks, for smoke alarms and for severe weather radios).

**FY2016
FUND 235 - PROJECT #2**

Senior Citizens Hearing Aid Program

Is this a new, one time project, or a continuing project? Continuing

Administrative Unit: OKLAHOMA SCHOOL FOR THE DEAF
Address: 1100 EAST OKLAHOMA AVENUE
SULPHUR, OKLAHOMA 73086
Phone: (580) 622-4900
Fax: (580) 622-4959
Contact Person (s): KaAnn Varner, Superintendent

Which Targeted group(s) will benefit from this project?
X Deaf X Hard of Hearing X Deaf/Blind Severely Speech Impaired

Approximately how many members of the targeted group(s) will benefit or be served in some manner by this project?
50 Deaf 650 Hard of Hearing 50 Deaf/Blind Severely Speech Impaired

AMOUNT OF FUNDS REQUESTED: \$ 250,000.00

Project Narrative: This ongoing program serves senior citizens (60 years or older) who have hearing loss. The program provides for an audiological evaluation and the purchase of one hearing aid per client if the hearing loss is 35 decibels or greater in the better ear. The same financial needs test used by the Telecommunications Equipment Program is applied. Deaf-Blind clients are fitted with two hearing aids if they provide the appropriate documentation from their eye specialist stating that they are legally blind and that they meet the financial requirements of the 235 program.

**FY2016
FUND 235 – PROJECT #3**

Administrative Costs

Is this a new, one time project, or a continuing project? Continuing

Administrative Unit: OKLAHOMA SCHOOL FOR THE DEAF
Address: 1100 EAST OKLAHOMA AVENUE
SULPHUR, OKLAHOMA 73086
Phone: (580) 622-4900
Fax: (580) 622-4959
Contact Person (s): KaAnn Varner, Superintendent

Which Targeted group(s) will benefit from this project?
 X Deaf X Hard of Hearing X Deaf/Blind X Severely Speech Impaired

Approximately how many members of the targeted group(s) will benefit or be served in some manner by this project?
 260 Deaf 880 Hard of Hearing 56 Deaf/Blind 15 Severely Speech Impaired

AMOUNT OF FUNDS REQUESTED: \$150,000.00

SALARY: Benefits and Payroll for 2 FTE	101,000
Specialist on Deafness	54,000.00
Admin Assistant	47,000.00
Travel	10,000
Postage/Freight	20,000
Postage Meter Lease	800
Telephone/Fax	10,000
Copier Lease	2,000
Data Processing Equipment/Office Supplies	6,200

Project Narrative: Requested funds provide salaries/benefits of two full-time employees and costs to manage the “235 Funded” projects. This proposed budget is based on the actual costs of existing FTE, leases and projected operating costs.

**FY2016
FUND 235 - PROJECT #4**

Children's Hearing Aid Program

Is this a new, one time project, or a continuing project?

Continuing

Administrative Unit: OKLAHOMA SCHOOL FOR THE DEAF
Address: 1100 EAST OKLAHOMA AVENUE
SULPHUR, OKLAHOMA 73086
Phone: (580) 622-4900
Fax: (580) 622-4959
Contact Person (s): KaAnn Varner, Superintendent

Which Targeted group(s) will benefit from this project?

Deaf Hard of Hearing Deaf/Blind Severely Speech Impaired

Approximately how many members of the targeted group(s) will benefit or be served in some manner by this project?

10 Deaf 30 Hard of Hearing 6 Deaf/Blind Severely Speech Impaired

AMOUNT OF FUNDS REQUESTED: \$50,000.00

Project Narrative: This amount will be used to purchase ear molds, hearing aids, and cochlear implant accessories for students. The project will assist in paying the contract audiologist at OSD who serves students at OSD and students from public schools across the state of Oklahoma.