

1 **612:10-7-49. Closed — Not Accepted for Services [AMENDED]**
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3 (a) **Not accepted for services.** This status is used for closing cases in which the
4 individual is not accepted for vocational rehabilitation services, whether closed from
5 applicant status or from ~~an extended evaluation or a trial work experience~~ or
6 extended evaluation status. There are two major categories of closure:
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8 **(1) Closure due to ineligibility.**
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10 (A) Disability too severe (from Trial Work Experience or Extended Evaluation
11 only) or unfavorable medical prognosis.
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13 (B) No disabling condition.
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15 (C) No impediment to employment.
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17 (D) Rehabilitation services are not required for an employment outcome.
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19 **(2) Closure due to other reasons.**
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21 (A) Unable to locate.
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23 (B) Moved out of state.
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25 (C) Refused services or further services.
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27 (D) Death.
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29 (E) Client institutionalized.
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31 (F) Transfer to another agency.
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33 (G) Failure to cooperate.
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35 (H) Transportation not feasible or available.
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37 (I) Client did not meet order of selection criteria.
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39 (J) Other reasons.
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41 (b) **Personal contacts.** Personal contacts are made with all persons closed in this
42 status, if possible, and the results of those contacts are recorded in a case narrative.
43 If the applicant cannot be contacted, all attempts to contact are recorded. Contacts
44 are not required if the individual has refused to participate, is no longer a resident of

45 Oklahoma, whereabouts are unknown, or the condition is rapidly progressive or
46 terminal.

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48 (c) **Case recording requirements.** All applicants whose cases are closed in this
49 status should be notified in writing, with the exceptions noted in ~~sub-paragraph~~sub-
50 paragraph (b). A case is closed due to ineligibility only with full participation of the
51 applicant, the applicant's parent, guardian, or other representative unless the
52 individual has refused to participate, is no longer a resident of Oklahoma,
53 whereabouts are unknown, or the condition is rapidly progressive or terminal. The
54 rationale for the ineligibility decision is recorded on the closure letter including the
55 views of the applicant or appropriate representative. A copy of the letter is given to
56 the applicant or appropriate representative with a detailed explanation of the
57 services available from the Client Assistance Program no matter the reason for
58 closure. It is presumed an individual can benefit from rehabilitation services in terms
59 of an employment outcome. Evidence to the contrary can only be obtained through
60 trial work experience or extended evaluation. Procedures for annual review of
61 ineligibility are to be explained to the applicant or appropriate representative in an
62 understandable form.