

612:10-7-131. Transportation [AMENDED]

Transportation, including adequate training in the use of public transportation vehicles and systems, may be provided for a client as a service to enable the client to receive diagnosis, evaluation or other rehabilitation services. Authorizations for transportation will not be issued to pay the cost, or part of the cost, for any other service.

(1) **Public transportation.** The authorization is made directly to the vendor or client for actual cost.

~~(2) **Private transportation.** Transportation allowance will only be provided if there is a clearly defined need to enable the client to participate in vocational rehabilitation. The amount of transportation allowance for the use of a private vehicle will take into account the individual's unique circumstances and any available comparable services and benefits. To compute the amount paid for transportation allowance, multiply the mileage for one trip by the number of trips; then multiply that number by the state daily average cost of gas per gallon; then divide this figure by the average gas mileage of the vehicle in question. The transportation allowance will be directly authorized to the client. Case narrative documentation is required explaining how the amount was determined. A client who receives a transportation allowance must present a valid driver's license, a copy of which must be maintained in the case record. If the client is not a driver, he/she must provide a plan to the counselor that describes how he/she will utilize family members or others as drivers for transportation to participate in vocational rehabilitation services. The counselor will document this in the case record. Mileage for use of a private vehicle is paid at 50% of the rate allowed by the State Travel Reimbursement Act and is authorized directly to the client. In these instances, mileage will be restricted to the most direct route and to the least possible number of trips. A payment of mileage is a service to enable the client to receive diagnosis, evaluation or other rehabilitation services. Case narrative documentation is required explaining how the amount was determined.~~

(3) **Vehicle Repairs.** Vehicle repairs will only be provided if there is a clearly defined need to enable the client to participate in vocational rehabilitation. Maintaining and repairing a private vehicle is primarily the responsibility of the owner. Assistance with vehicle repair is intended for emergency situations where services have been initiated under the IPE and participation in the IPE cannot continue without the repair. Generally, this will mean that the vehicle cannot be driven without the repair. The cost of vehicle repairs will not exceed \$1,000.00 for the life of the case unless approved by the appropriate ~~Field Coordinator~~ program manager. All vehicle repairs will be directly authorized to the client including situations where the ownership of the vehicle

46 is other than the client's. Clients requesting assistance with vehicle repairs
47 must provide counselors with the driver's valid driver's license and current
48 vehicle registration for the vehicle considered for repair. If the client is not a
49 driver, he/she must provide a plan to the counselor that describes how he/she
50 will utilize family members or others as drivers for transportation to participate
51 in vocational rehabilitation services. Copies of these documents will be
52 maintained in the case file. Prior to vehicle repair, clients will provide
53 counselors with an estimate outlining the repairs and cost for counselor's
54 approval. Upon completion of repairs, clients will provide counselors with a
55 receipt verifying the completion of the repairs. Counselors will secure copies
56 of the estimate and receipts for any repairs and these documents will be
57 maintained in the case file.

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59 (4) **Out-of-state/air transportation.** Transportation by airplane or out of
60 state travel may be provided to allow a client to receive services not available
61 in the state. Transportation may also be provided for a client to seek
62 employment out of state provided the counselor has written documentation
63 that the significance of the disability, or the nature of the vocational objective,
64 makes in-state placement unusually difficult. The case must also contain
65 documentation of efforts made to place the client with an appropriate in-state
66 employer. If air fare is to be provided, arrangements for such fares will be
67 made through the State Travel Coordinator, Department of Rehabilitation
68 Services State Office.

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70 (5) **Transportation for an attendant.** Transportation may also include the
71 cost of travel for an attendant of an individual with a significant disability.
72 Subsistence will be paid at the rates established by the State and described
73 in OAC 340:2-1. The counselor will have an agreement with the client
74 regarding allowable expenses before the trip is made.

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76 (6) **Training for use of public transportation.** Expertise available within
77 DVR and DVS, or within the community will be used to provide this service
78 when possible. If this service must be purchased, the authorization is made
79 directly to the vendor or client for actual cost.