

PART 13. SUPPORTIVE SERVICES

612:10-7-130. Maintenance [AMENDED]

(a) **General guidelines.** Maintenance is a supportive service provided to assist with the out-of-ordinary or extra expenses to the individual resulting from and needed to support the individual's participation in diagnostic, evaluative, or other substantial services in the IPE. Maintenance, including payments, may not exceed the cost of documented expenses to the individual resulting from service provision. Authorizations for maintenance will not be issued to pay the cost, or part of the cost, for any other service or expense.

(b) **Provision of maintenance.** To receive maintenance, an individual must be either an eligible DVR or DVS client or an applicant for vocational rehabilitation services undergoing diagnostic evaluation and testing. For an accepted client, maintenance must be a supportive service related to ~~intermediate objectives or~~ outcomes listed in the Individualized Plan for Employment. The costs of the maintenance may not exceed the amount of increased expenses that the IPE causes for the individual or his/her family. The provision of maintenance as a supportive service is not synonymous with general assistance payments. It is not intended to pay for those living costs that exist irrespective of the individual's status as a DVR and DVS client. Maintenance payments must be carefully tied to the achievement of specific VR ~~intermediate~~ outcomes which must be stated and documented in the case record and the IPE to justify such payments. Maintenance cannot substitute for or supplement income assistance payments.

(1) **Maintenance for diagnostic and evaluation services.**

Maintenance payments for individuals receiving diagnostic or evaluation services may be authorized for overnight care, short-term lodging and/or meals.

(2) **Maintenance for physical restoration services.**

Maintenance for physical restoration services is paid to the client until he/she is able to work. The client must be in his/her own home and the covered period of convalescence is to be 60 days or less. For convalescent periods in excess of 60 days, the counselor will refer the client to other sources for assistance (public assistance, SSI). In no instance will medical maintenance be paid while the client is hospitalized.

(3) **Maintenance for training.**

Maintenance can be authorized for full time vocational school students or college students. Maintenance can be authorized for a client granted an exception to the full-time attendance requirement under 612:10-7-150(a). ~~A copy of the authorization is sent to the supervising counselor.~~

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(4) Maintenance for job search services.

Maintenance for job search services requires an IPE with major services directed toward the goal of employment. ~~The client can receive a one-month maintenance check and, with supervisory approval, two additional months during the life of the case.~~

(5) Maintenance for job relocation.

Maintenance may be paid to a client for assistance in relocating to a new job site. Maintenance services for this purpose must be identified on the IPE.

(c) Clothing expenses. Clothing and/or uniforms can be purchased when needed to begin training or enter employment. ~~The amount authorized cannot exceed a total amount of \$400.00 during the life of the case. Purchases in excess of this amount require supervisory approval.~~ Everyday clothing needs of the client are considered as part of the basic living requirements. Any clothing purchased for the client must be:

(1) required by the training facility;

(2) necessary to participate in job search or begin employment; or

(3) necessary to begin a training program that requires clothing standards beyond the client's means.

(d) Day care expenses. Day care expenses will be paid for from DVR and DVS funds only when necessary to participate in the IPE, and it is fully documented that no other resources are available for this service, including family members and friends.